

<b>DEPARTMENT:</b>	<b>Office of the CAO</b>	<b>STATUS:</b>	<b>Temporary Full-Time</b>
<b>NO. OF POSITIONS:</b>	<b>One</b>	<b>UNION:</b>	<b>CUPE, Local 387</b>
<b>HOURS OF WORK:</b>	<b>35 hours per week</b>	<b>SALARY:</b>	<b>\$39.14 to \$46.07 (2024 rates) per hour plus 12% in lieu of benefits</b>

The City is looking for a temporary full-time Indigenous Relations Staff Liaison, to play a critical role in our journey of truth & reconciliation. As part of the Office of the CAO, you will provide information, advice, support and guidance to a variety of internal and external contacts and groups; coordinate the implementation process of reconciliation and initiatives as identified in the reconciliation framework and plans; organize and participate in outreach, relationship building and engagement activities and events; facilitate learning opportunities to promote cultural competency; and, establish and maintain working relationships with the Halkomelem speaking peoples located in the City, which includes but are not limited to the Kwantlen, Kwikwetlem, Musqueam, Qayqayt, Squamish and Tsleil-Waututh Nations.

This is a temporary full-time role anticipated to run through to December 31, 2025. The role may be shortened or extended based on operational needs.

**If you have the following qualifications, we would like to hear from you:**

- Bachelor's degree in Indigenous studies, community development, social sciences, public administration, or related field, plus sound related experience working with Indigenous people, reconciliation, consultation, Indigenous relations-based work in relationship development, strategy and policy development and business planning; or an equivalent combination of training and experience.
- Thorough knowledge of Indigenous knowledge systems and governance structures and cultural processes and protocols.
- Considerable knowledge of the regulations, rules, policies and procedures governing the work.
- Considerable knowledge of the principles, practices, bylaws, methods, materials and techniques in the work.
- Sound knowledge of municipal strategies, functions, programs, objectives and practices.
- Ability to analyze the City's consultative processes to evaluate for strengths, weaknesses and opportunities for growth.
- Ability to communicate effectively orally and in writing and effective presentation skills.
- Ability to coordinate and facilitate public participation and community development processes.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts, local urban Indigenous and First Nation communities and other levels of government and the general public.
- Ability to effectively and tactfully conduct and navigate difficult conversations around change and provide information, advice and guidance.
- Ability to prepare and maintain various records, reports, correspondence and presentations related to the work.
- Ability to successfully pass and maintain a clear Police Information Check – Vulnerable Sector.

*In accordance and pursuant to Section 42 of the BC Human Rights Code, this position will be treated as a preferential hire. Indigenous Peoples who wish to qualify for preferential consideration must self-identify in their application*

**Apply online with your resume and cover letter in one document at [www.newwestcity.ca/employment](http://www.newwestcity.ca/employment) by January 24, 2025.**

*To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

*New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples.  
It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.  
We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.  
This position is only open to those legally entitled to work in Canada.*