

The opportunity

Leduc County is looking for an experienced and highly motivated Team Lead - Parks to join our team. Reporting to the Manager – Parks, this exciting opportunity provides leadership to the Parks work group in the operations and maintenance of park spaces. Through managing priorities and the coordination of work, the Team Lead – Parks is a key contributor to the achievement of the department’s operational deliverables.

About you

You are a team and relationship builder who promotes a safe, collaborative and professional work environment. You are committed to continuous improvement, customer service, innovation and supporting Leduc County’s vision of growing a vibrant and spirited community.

If you excel working under pressure, and if forward-thinking, problem-solving, strategic planning and quick adaptability to change is second nature to you, keep reading because we want to hear from you!

What you will do

- Leads and supports staff in the implementation of day-to-day work assignments to meet park service deliverables.
 - Coordinates the work of the Parks’ light equipment operator work group.
 - Delegates and communicates tasks appropriately.
 - Trains staff to meet competencies, as required.
 - Maintains applicable records and documents for park operations.
- Conducts regular inspections of parks to ensure they are properly maintained and cared for.
- Provides recommendations for improvements and necessary measures to protect the natural environment.
- Performs preventative maintenance and repair of equipment, machines, playgrounds, boulevards, walkways and sidewalks.
- Supports the manager with oversight of contracted operators and addressing facility issues.
- Operates light equipment, including but not limited to small tractors, skid steer loader, sweeper, snowblower, weed sprayer, mowers, trimmers and edgers. Capable of attaching and pulling various types of trailers.
- Carries out spring start-up procedures, including equipment maintenance, and preparation of park facilities for the upcoming season. Similarly, performs thorough fall-down procedures, ensuring all systems are properly winterized,

equipment is stored safely, and facilities are secured for the off-season.

- Consistently strives to enhance operations, reduce turnaround times, streamline work processes, and collaborate effectively to maintain and oversee county parks.
- Assists during the off-season, the Road Operations department with general duties as assigned, ensuring all park-related responsibilities are fulfilled.
- Adheres to guidelines as set out in Leduc County's policies and administrative directives.
- Accountable for working in compliance with the Alberta Occupational Health and Safety Act, Regulation and Code and participation in the Health, Safety and Wellness Program.
- Performs related duties as required.

What you need to succeed

Must-have

- A high school diploma.
- Three years of experience in park maintenance demonstrating increased complexity and responsibility.
- A service focus with good communication and interpersonal skills.
- Experience working with teams.
- Ability to lead and coordinate a working group with multiple projects and tasks to achieve operational deliverables.
- A Class 5 Alberta Driver's license.
- Ability to obtain and maintain Intermediate First Aid certification.

Nice to have

- Previous supervisory or lead hand experience.
- Familiarity with municipal parks, horticulture, turf and tree maintenance and snow removal.

What's in it for you

Our leadership team values your voice, input and is committed to your growth and success. We are committed to be our best and hire the best!

We offer a competitive annual salary of between \$64,772.00 and \$80,966.00, flexible work options that includes: a one day/week hybrid work from home; Earned Day Off (EDO) program and others, a 100% employer-paid comprehensive benefits package, municipal pension plan, and a starting three-weeks vacation allocation.

The opportunity is permanent full-time and is 40 hours per week scheduled Monday to Friday, with some extended hours to meet operational requirements. The office is located at 101-1101 5 St. Nisku, AB.

How to apply

Applications must be submitted via our website leduc-county.com to be considered. This opportunity will remain open until a suitable candidate is found.

We thank all applicants however only those selected for an interview will be contacted.

