



Manager, RCMP Administration & Enforcement Services

Permanent, full-time – 35 hours per week
\$115,679.20 - \$144,599.00 / annum

Come be part of the change!

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our conduct and contribute to a healthy culture.

Are you a dynamic leader with expertise in legislative frameworks, political acumen, and navigating complex issues? Do you excel in balancing enforcement with collaboration and diplomacy? If so, join our team as the **Manager, RCMP Administration & Enforcement Services**.

This is your chance to shape the future of enforcement in our City. Work alongside dedicated professionals, impact community safety, and represent the City at local and regional levels. Your leadership will drive innovation, efficiency, and excellence in service delivery.

What You'll Do

- **Lead and Inspire:** Oversee a dynamic team of administrative staff and Community Peace Officers, fostering an inclusive and collaborative work culture while driving performance and accountability.
- **Strategize and Deliver:** Create and implement operational plans to ensure efficient service delivery, resource optimization, and adherence to legal frameworks.
- **Collaborate and Partner:** Work with RCMP leadership, City departments, and stakeholders to align enforcement strategies with community needs and strategic goals.
- **Manage and Innovate:** Oversee budgets, streamline operations, and drive initiatives that enhance quality and efficiency.
- **Engage and Represent:** Act as a key liaison between the City, public forums, committees, and interdepartmental teams, building partnerships and addressing community concerns with professionalism and care.

Who You Are

- **Experienced Leader:** You bring 6-10 years of progressive leadership experience, preferably in police or enforcement settings. You excel at building teams, resolving

conflicts, and driving continuous improvement. Your leadership style fosters a positive and inclusive workplace culture where team members thrive.

- **Knowledgeable:** You hold a degree or diploma in Business Administration or related fields, with a strong understanding of RCMP policies, municipal bylaws, and enforcement practices.
- **Effective Communicator:** You build trust and alignment with teams, stakeholders, and the public.
- **Politically Astute:** You are skilled in navigating legislative and political environments while fostering community trust.
- **Adaptable Problem-Solver:** You thrive in dynamic situations, applying critical thinking and creative solutions to challenges while maintaining focus on organizational priorities.
- **Strategic Thinker:** You're adept at long-term planning, resource allocation, and innovative problem-solving in dynamic situations.
- **Community-Focused:** You are committed to public safety and well-being through responsive enforcement strategies.

What We Offer

- **Impactful Work:** Play a vital role in shaping public safety and fostering a stronger, safer community.
- **Professional Growth:** Opportunities for continuous learning and career advancement within a supportive and collaborative team.
- **Dynamic Environment:** Be part of a diverse and inclusive workplace that values innovation and teamwork.
- **Comprehensive Benefits:** Enjoy a competitive salary, pension plan (LAPP), health and dental coverage, and wellness programs designed to support your overall well-being.
- **Work-Life Balance:** Flexible Earned Day Off program and recreation perks, including free parking and an annual City recreation pass.

Ready to Lead? If leadership, public safety, and community engagement are your passions, apply now and join us in shaping a brighter future: www.leduc.ca/careers.

Successful candidate must be willing to provide a CRC at own expense prior to start date, as well as be able to obtain (and retain) an RCMP issued Enhanced Reliability Security Clearance.

Competition closes at **11:59 PM (MT) on January 20, 2025**. This competition may be used to fill future vacancies at the same or lower classification level. Due to the high volume of resumes received, we are not able to respond to individual phone calls. We thank all applicants for their interest; however, only those selected for interviews will be contacted.