



DISTRICT OF SAANICH
PARKS, RECREATION AND COMMUNITY SERVICES
SAANICH COMMONWEALTH PLACE
ADMINISTRATION

Customer Service - Recreation Permanent Part-Time Position

Saanich Commonwealth Place is seeking an experienced Customer Service - Recreation who will be responsible for taking payments for all recreation programs and services as well as operating a multiple line switchboard. This role also involves extensive contact with the public hence requires an individual to establish and maintain working relationships with public and staff.

Requirements include completion of Grade 10 or equivalent; Three months experience on office machines such as POS terminal, calculator, computer and including working in a customer service capacity; Candidates with an equivalent combination of education and experience may be considered.

The successful candidate will work varying shifts that may include evening, day, early morning and weekends with minimum of 14 hours per week. In addition to the interview process, testing will be conducted. Only those under consideration will be contacted.

This is a C.U.P.E. Local 2011 position with a wage of \$31.22 per hour plus an excellent benefits package. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on Thursday, February 13, 2025, quoting competition 25032 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7.

The District of Saanich is recognized as one of BC's Top Employers for 2024. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. We thank all applicants for applying.