

DEPARTMENT:	Parks and Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	See Below*	SALARY:	\$27.30 - \$31.95 per hour + 12% in lieu of benefits

Located on the land of the Halq'eméylem-speaking peoples. New Westminster continues to be growing and innovative city within Metro Vancouver. The City of New Westminster is seeking a Building Service Worker to support the growth of our communities' services and livability.

The City of New Westminster is seeking a Building Service Worker to perform cleaning, janitorial and custodial tasks and room setups/take downs at Century House. Your duties will include sweeping, vacuuming, floor care, hallways and related areas; washing hand basins, sinks and toilets; cleaning windows, doors, shelves and other surfaces; cleaning and sweeping steps and clearing snow and ice around the buildings; performing minor maintenance, repair and painting; taking down rooms for daily activities; ensuring building security and providing assistance to the public and user groups; completing logbooks and other written materials; and other related work as required. In addition you will be completing room set up and take downs before and after room rentals and programs.

WHY YOU SHOULD APPLY:

- You enjoy working in a team oriented environment, where you gain problem solving and customer services skills
- Join a team that has supports learning and growth, as we want to invest in your development
- Want to make a difference in the community
- Be part of an inclusive, diverse and rewarding workplace.

DOCUMENTATION/CERTIFICATION REQUIREMENTS:

- Grade 12 or equivalent
- Building Service Worker Certificate and some related experience, or an equivalent combination of training and experience
- WHMIS certificate and working knowledge of the materials, methods, tools and equipment used in janitorial work
- Must be able to successfully pass and maintain a clear Police Information Check.

GENERAL REQUIREMENTS:

- Detail oriented and conscientious about quality in your work
- Self-motivated and proactive; can work with minimal supervision
- Knowledgeable in and able to perform routine and minor building repair and maintenance tasks
- Experience with performing cleaning and janitorial tasks before, during and after facility events
- Skilled in the use and care of cleaning and maintenance equipment
- Ability to lift and move furniture and equipment and perform set ups and take downs for program activities
- The ability to understand and follow oral and written instructions
- Flexible and available to assist with immediate and emergent coverage requirements
- Manually lift and carry materials, goods and equipment under 23 kg

***AVAILABILITY REQUIREMENTS:** The ideal candidate must be available to work a variety of shifts including morning, afternoons, evenings, weekdays, weekends and statutory holiday shifts.

Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by January 31, 2025

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.