

DEPARTMENT:	Parks and Recreations	STATUS:	Auxiliary
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	Varies	SALARY:	\$27.20 - \$29.46 per hour + 12% in lieu of benefits and vacation

The City of New Westminster Parks & Recreation Department is recruiting for auxiliary recreation instructors to plan and lead a variety of adult craft workshops. Workshops would take place starting in the Spring (April 2025) and we are interested in your project ideas. Examples of possible themes could include: flower arranging, holiday themed crafts, felting, weaving, needle crafts, jewelry making, candle making, soap making. Expertise in a variety of workshops would be considered an asset.

Successful candidates will be enthusiastic and will have experience working with adults and expertise in the workshop theme. Candidates interested in these opportunities must possess excellent leadership, organizational and customer service skills. Opportunity to instruct other programs and age groups including children may also be available based on experience.

Responsibilities:

- Provide guidance and general leadership according to the nature and requirements of the program
- Assist in planning assigned recreational programs and provide instruction in the activities
- Promote interest and enthusiasm in recreation programs and ensure safe and proper use of equipment and the facilities
- Perform related work as required

Requirements Include:

- Standard First Aid;
- CPR C Certificate;
- Minimum of 1 year experience instructing classes;
- Excellent communication and listening skills;
- Works well with adults;
- The ability to motivate others to help achieve their goals;
- Strong interpersonal skills with the necessary experience and training;
- The successful candidate will be required to pass and maintain a clear Police Information Check with Vulnerable Sector Check.

Applications will be reviewed upon submission and shortlisted candidates may be interviewed prior to the posting closing date.

Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by January 5, 2025.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.