

Careers

Systems and Project Manager



Join our dynamic team!

We are looking for a Systems and Project Manager to drive our internal-facing strategic planning and performance program. Program success means that service areas and teams have a solid plan for the future, effective measures and ultimately residents have confidence they receive good value for their taxes. This position is responsible for the management and user support for our enterprise software (StrategyBlocks) and a range of projects to hone the program – from public reporting, to benchmarking, to communications and training.

Qualifications

The ideal candidate is customer and service oriented, proactive, works well in a team, curious and has an aptitude and interest in all things strategy and performance. Demonstrated knowledge and experience in project management (planning and delivering projects) and leading people through change (change management) is required. Ideally candidates have prior knowledge of performance management systems and methodologies as well as strategic plan development and evaluation. The successful candidate will have excellent communication, teambuilding, and interpersonal skills and the ability to build strong working relationships. Candidates require a bachelor's degree in business, management or a related field along with a minimum of five years relevant experience.

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly and lead responsibly. Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighbourhoods, and a world-renowned College and University. You're only a quick link to the world via Kelowna International Airport. With modern technology and an ever-changing virtual landscape, we may be willing to consider applicants who are wanting to work from home, provided you reside in the Okanagan region, with the ability to come into the office, as required.

Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary range of \$91,500 to \$106,700 annually, employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

The City of Kelowna is committed to being an organization that values and reflects its community's diverse population, and to fostering an equitable, inclusive and progressive work environment where everyone can be their authentic self and feels a sense of belonging.

For further information or to apply, please check our website at www.kelowna.ca/careers

Applications must be received by end of day **February 9, 2025**.

Applicants not contacted within three weeks of the closing date are thanked for their interest