

# BUILD A CITY. BUILD A FUTURE.



## 2025 Summer Day Camp Leaders - Community Recreation Services

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future at the City of Surrey***

### Scope

Spend your summer creating positive recreation experiences for kids and youth!

As part of the Community & Recreation Services Division, you'll be working in a fast-paced, creative environment focused on delivering active, safe programs for kids and youth to develop their skills, while meeting new friends. The City of Surrey is a HIGH FIVE® registered organization. We are committed to ensuring that every child in our programs has a positive recreation experience. Our Summer Day Camps are offered in a variety of facilities including recreation centres, schools, community halls, arenas, pools and parks.

We're looking for enthusiastic individuals who enjoy working with children and youth, and are:

- Flexible and able to quickly adapt to new environments and situations.
- Strong team players, focused on providing great customer service.
- Self-motivated and can take initiative with little supervision.
- Great communicators with the ability to work with people of all ages.
- Highly organized.

If you've got the skills required, we want to hear from you about one of the exciting opportunities we have. Applicants must upload all relevant certificates to their online application.

**We are recruiting for both Auxiliary and On-Call City Wide positions. Auxiliary is ideal for an individual who can commit to working on a regular basis Monday – Friday in July and August 2025. On-Call is ideal for an individual who cannot commit to working on a regular basis Monday – Friday in July and August 2025. We expect staff to be available Monday to Friday, however hours of work depend on operational needs and camps running each week.**

### Employment Status

Union - CUPE Local 402 - Auxiliary

Non-Union – Auxiliary

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## Responsibilities

**Junior Day Camp Leaders (Community Services Assistant 1)** are responsible for providing day camp participants with an active, safe, and stimulating environment to develop social skills and general well-being.

**Senior Day Camp Leaders (Community Services Assistant 2)** are responsible - in addition to the responsibilities associated with the Junior Leader (CSA1) - for the design and implementation of day camp programs for children and youth.

**Specialty Day Camp Leaders (Non-Union)** are responsible for the design and implementation of day camp programs for children and youth. Experience in specific skills, such as sports, dance, swimming, skating, etc. is an asset for our camps that run in a recreation setting.

## Qualifications

**The Junior Day Camp Leaders (Community Services Assistant 1)** will have:

- Current Emergency First Aid and CPR C with AED certificate (current certifications or willing to be obtained by February 22, 2025).
- Completion of Grade 10 supplemented by some relevant experience in community service work or an equivalent acceptable combination of training and experience.
- Previous experience working with children.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.
- Experience working in a recreation setting.
- The ability to swim and skate are an asset.

**The Senior Day Camp Leaders (Community Services Assistant 2)** will have:

- Current Emergency First Aid and CPR C with AED certificate (current certifications or willing to be obtained by February 22, 2025).
- Completion of Grade 10 supplemented by some relevant experience in community service work or an equivalent acceptable combination of training and experience.
- Previous experience working with children.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.
- Experience working in a recreation setting.
- The ability to swim and skate are an asset.
- Demonstrated effective leadership skills.

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The **Non-Union Specialty Camp Instructors** will have some of the following:

- Current Emergency First Aid and CPR C with AED certificate (current certifications or willing to be obtained by February 22, 2025).
- Previous experience working with children.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.
- Experience in a recreation setting.
- Experience in specialized instructional skill in visual arts or performing arts.
- Experiencing teaching sports, language, science, or cooking.

## Other Information

Approximate Recruitment Timeline	
Accepting Applications	Dec 2, 2024 - Jan 10, 2025
Screening Applications	Jan 11, 2025 - Jan 31, 2025
Group Interview	Feb 1, 2025 - Feb 22, 2025
Reference and Police Information Checks	Feb 23, 2025 - March 10, 2025
Extending Employment Offers	Mid March 2025
Start Date	End of May/Early June 2025

Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check

## Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> Job ID 6236

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