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Town of Aurora

Employment Opportunities

Corporate Services

Division of Human Resources

Camp Director

Employment Type: Contract Part-Time

Location: Aurora, Ontario

Salary Range: \$17.72 to \$19.44 per hour

Closing Deadline: January 3, 2025

The Town of Aurora is located in the heart of York Region and just 30 kilometers north of Toronto. Our vision is to become a progressive community with a small-Town charm and our mission is to deliver exceptional services that make people proud to call Aurora home. Our workforce is talented, diverse, and committed to fostering a culture that exemplifies teamwork, embraces innovation, and values diversity, equity, and inclusion to achieve mission excellence. It is important that our workforce reflects the citizens we serve. Come join us at the Town of Aurora, "You're in Good Company".

The Town of Aurora is now searching for enthusiastic, dedicated and creative individuals to work in our exciting Camp Programs in the contract part time capacity through the summer months from May to August of 2025 with an additional opportunity to work during March Break. Hours in May and June will include primarily part-time hours, scheduled throughout afternoons, evenings and weekends. Full-time hours will commence in July and August. You will gain valuable knowledge and experience, acquire leadership skills and have lots of fun!

Position Summary

Under the direction and guidance of the Community Programs Coordinator, Camp Directors are the designated lead for day camps and responsible for activity planning, coordination of daily schedules, supervision and mentoring of camp staff, ensuring the safety of staff and campers, and management of supplies. They oversee daily administrative duties, including attendance and record keeping, customer service inquiries and daily communication with parents and guardians.

Qualifications

Applicants should have strong leadership, customer service and program planning skills, child supervision experience, and be highly enthusiastic, flexible and responsible. Previous experience working with children is a mandatory qualification. Prior day camp experience is preferred. Working with campers with special needs and experience with behaviour management is a definite asset.

Successful applicants to this position will be required to provide a **Police Vulnerable Sector Check** that is satisfactory to the Town and valid **WSIB-approved certification in Standard First Aid with CPR Level "C"** prior to their start date at the applicants own cost.

If you are interested in joining our dedicated team of municipal professionals, please visit our [Jobs - Town of Aurora](#) page and apply to the position directly.

The Town of Aurora is an equal opportunity employer that is committed to an inclusive, barrier-free recruitment and selection processes and work environments. We are committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Human Resources Division at 905-727-3123.