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Building Operator (Relief)

📅 Posted 04-Nov-2024 (PST) | 🏢 Facilities | 💰 \$ 31.01-34.41 per hour | 📄 Relief

🇺🇸 CUPE | 📄 Additional 15.5% in lieu of benefits, vacation and statutory holidays

Penticton is a vibrant, innovative, healthy waterfront city focused on sustainability, community, and economic opportunity. At the City of Penticton, our goal is to serve our residents, businesses, and visitors through good governance, partnership and the delivery of effective and community-focused services. The City of Penticton is looking to fill the relief position of **Building Operator** in our **Facilities Department**.

The Facilities Department is responsible for the planning, design, construction, operations, and maintenance of over 30 City-owned buildings. This department ensures these buildings operate at optimum efficiency to enable other City departments and lessees to effectively deliver services and programs to the community. Reporting to the Facilities Supervisor, the **Building Operator** is responsible for the operation and maintenance of a variety of systems in City-owned facilities, performing a wide range of assigned tasks & duties, responding to demand and preventative maintenance calls in a computerized system and assisting other Facilities staff as required.

Key Responsibilities:

- To operate and maintain the Aquatic centre, Community centre and other City-owned facilities as required.
- Responsible for the maintenance and operation of all systems required to keep the wide range to keep City-owned buildings functioning. This includes performing a wide range of duties including but not limited to: security, carpentry, painting, plumbing, mechanical and general maintenance/repairs.
- Monitor building security systems, fire alarm panels and sprinkler systems regularly for proper operation and report any discrepancies.
- Monitors and adjusts heating and air conditioning systems using appropriate DDC software.
- Liaise with various stakeholders including staff, tenants, contractors and trades regularly to resolve problems promptly and efficiently.
- Assist the Foreman, to prepare and manage the scheduling of staff and relief staff for the Community Centre.
- Assist the Foreman in executing policies and procedures.
- Maintains arena ice and operates refrigeration equipment as required.
- Maintains pool operations in conformance with codes and regulations.
- Performs tests on fire alarms and emergency power systems as required, including extinguishers & emergency lighting.
- Performs Facilities Maintenance I duties as required.
- Perform and complete all assigned duties & responsibilities with minimum supervision and as per agreed schedules.
- Work closely with other Facilities staff to ensure optimal building operations.
- Performs related work as required.

Required Knowledge, Abilities & Skills:

- Physically fit and able to perform manual demands of the position.
- Exceptional interpersonal skills with the ability to exercise courtesy and tact when liaising with City employees and members of the public.
- Knowledge of municipal maintenance and janitorial practices, standards, methods, tools, equipment and applicable safety regulations relative to heating systems, public swimming pools, arena ice surfaces, refrigeration and HVAC systems.
- Knowledge and technical experience related to plumbing and carpentry along with the ability to operate, maintain, overhaul, troubleshoot and make minor repairs to all equipment/machinery used in a variety of civic and recreational buildings.
- Ability to maintain arena ice, operate refrigeration equipment and maintain pool operations in conformance to codes and regulations.
- Intermediate to advanced computer skills and ability to work in a computerized maintenance management software program.

Education, Training & Experience:

- Completion of Senior Secondary School.
- Valid B.C. Driver's Licence (Minimum Class 5).
- 4th Class Power Engineer certification.
- Refrigerator Operator certification.
- Pool Operator 1 & 2 certifications.
- Police Information Check is required.
- Ability to obtain and maintain RCMP Enhanced Security Clearance is a condition of employment.

At the City of Penticton, we recognize that great talent and great ideas come from a variety of backgrounds. Tapping into the diversity of our community makes us all stronger and allows us to serve Penticton even better.

That's why we welcome all applicants to consider joining our team. We encourage Indigenous persons, people of colour, all genders and expressions, 2SLGBT2QIA+, persons living with disabilities, and others who reflect our ever-changing workplace to apply.

So, if your experience is close to what we're looking for, we would love a chance to talk about working with you. We welcome your cover letter and resume by **December 1, 2024**.

Position type: Relief (no guaranteed hours, as and when required)
Wage: \$31.01 - \$34.41 per hour (Pay Grade 9, CUPE)
Benefits: Additional 15.5% in lieu of benefits, vacation and statutory holidays.
Comp #: 24-118

Apply Now

* Fields Are Required

What is your full name?

How can we contact you?

Cell

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