



## **JOB DESCRIPTION**

The Corporation of the City of Orillia has an opening for the full-time position of Mechanic in the Facilities, Climate Change and Operations Division of the Environment and Infrastructure Services Department.

## **DUTIES**

- Perform regular maintenance and repairs to mobile and stationary equipment in order to ensure the equipment is available, reliable and safe to operate.
- Perform preventative and predictive maintenance on mobile and stationary equipment including dump trucks, snowplows, sanders, front-end loaders, tractor/backhoes, tractor mower/snow blower, motor grader, street sweepers, sidewalk maintenance equipment, aerial device trucks, stationary and mobile generators, and various internal equipment.
- Assist in maintaining inventory control over equipment, replacement equipment, parts, and supplies.
- Maintain maintenance and repair logs, records, and maintenance computer systems.
- Maintain safe and clean working conditions and follow health and safety practices in accordance with established procedures and regulations.
- Weekend and evening on-call rotation in the winter months and responding to after-hours calls is required with a 30-minute response time.

## **QUALIFICATIONS**

- Minimum Grade 12 Secondary School Diploma or equivalent.
- Must possess a valid Ontario Government Certificate of Qualification consisting of a 310T (Truck and Coach Technician) or be able to attain within a prescribed timeframe to continue employment.
- Minimum of two years' experience using oxy-acetylene torch, electric arc and MIG welding equipment and be able to perform minor body repairs and steel fabricating as required.
- Knowledge of computerized sand/salt spreader controls and pre-wet, on-board systems and components on trucks would be an asset.
- Up to date on new technology using computer diagnostics.
- Possess excellent verbal and written communication skills and basic computer skills in MS Office Suite, including outlook, word and excel.
- Possess a valid Ontario Class 'G' driver's license (or be willing to obtain) with a current and acceptable Driver's Abstract.
- Ability to work as a team player and interact with the public in a positive, courteous, and respectful manner.
- An acceptable Criminal Record Check is required for this position prior to the commencement date, at the incumbent's expense.

Compensation for this position is \$29.33 to \$34.32 per hour for a 40-hour work week plus a comprehensive benefits package. Interested applicants are invited to submit their application by December 16<sup>th</sup>, 2024, at noon.

**APPLICATIONS WILL ONLY BE ACCEPTED BY APPLYING ONLINE. PLEASE CLICK THE "APPLY NOW" BUTTON BELOW.**



**City of Orillia**  
**Environment and Infrastructure Services Department**  
**Facilities, Climate Change and Operations Division**  
**Mechanic**

Note: The City of Orillia is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the City of Orillia Human Resources Department if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. We thank all applicants that apply and advise that only those to be interviewed will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001, S.O. 2001, c. 25., and will be used for the purpose of candidate selection. Questions about this collection should be directed to the Freedom of Information Coordinator, City of Orillia, 50 Andrew St. S., Orillia ON L3V 7T5.