



Make working for
The City work for you.



Funding Strategist

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Funding Strategist, you will advance the social well-being of Calgarians through a wide range of social service planning, funding program management, and social service policy development. The focus of the position will be to lead and/or support multiple funding strategies including, but not limited to, the Building Safer Communities Fund, the Crime Prevention Investment Plan, Siim'ohksin: Wahkotiw, and other funds. Primary duties include:

- Collaborate with other business units, funders, government partners, and community partners to identify the need for social service programs and funding.
- Contribute to internal and external collaborations and system integration of funding programs.
- Develop, maintain, and update social service funding frameworks and oversee the implementation of strategies for multiple funding programs.
- Evaluate funding proposals and make recommendations for the allocation of funding, with input from internal and external partners.
- Evaluate and monitor the effectiveness of various funding streams and identify opportunities for continuous improvement.
- Support the program management and contract with other levels of government, as required.
- Prepare and present written reports, briefing notes, memos, and presentations to a variety of audiences.
- Act as a resource by providing informed opinions based on research, best practice, and engagement.

Qualifications

- A master's degree in Social work, Public Administration, Policy Development, or a related field.
- At least 5 years of experience in the social services field, with an emphasis on grant administration, process development, project management, and impact assessment.
- Previous experience and knowledge of non-profit organizations and those who deliver social service or community development programs will be considered an asset.
- Experience in building and maintaining relationships and collaboration with Indigenous communities and Traditional Knowledge Keepers is an asset.
- Knowledge of Indigenous history, culture, ceremony, and languages relevant to the Treaty 7 region is an asset.
- Experience supporting multi-partner collaborations to meet a goal or respond to an issue is preferred.
- Strong written and verbal communication skills, interpersonal skills, and a demonstrated ability to work on a team in a changing and political environment.
- Possess the ability to engage effectively with a variety of audiences and partners.

Pre-employment Requirements

- Applicants will be tested for appropriate skills.
- Successful applicants must provide proof of qualifications.

Union: CUPE Local 38
Position Type: 1 Temporary (up to 18 months)
Compensation: Pay Grade 12 \$45.53 – 60.86 per hour
(2024 Rates)
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Community Strategies
Location: 315 10 Avenue SE
Days of Work: This position works a 5 day
work week with 1 day off in a 3 week cycle.
Apply By: October 23, 2024
Job ID #: 310668

Apply online at www.calgary.ca/careers