



Careers

Event Services Supervisor

Join our dynamic team!

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly, and lead responsibly. The Event Services Supervisor is responsible for overseeing the regulatory processes and managing the key relationships related to event permitting in the city. The position also supports the development of the event sector and manages the financial and human resources of the event permitting unit. Key aspects of this position include providing leadership and direction to the City's Event Services Committee, managing the outdoor event/film application and approval processes, fostering relationships with key stakeholders, and advancing initiatives and strategies that support the event sector.

The ideal candidate will be a passionate and energetic leader with a degree in Recreation Administration, Event Management or equivalent leadership training plus five years' experience in the Recreation or Event industry. Significant experience and expertise in successfully managing, promoting and overseeing events; strong communication skills that support consensus building and conflict resolution; and demonstrated abilities to multitask and meet deadlines by effectively leading and managing people, projects and initiatives.

Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighborhoods, and a world-renowned College and University. You're only a quick link to the world via the Kelowna International Airport. Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary range of \$84,100 to \$98,100, employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

The City of Kelowna is committed to being an organization that values and reflects its community's diverse population, and to fostering an equitable, inclusive and progressive work environment where everyone can be their authentic self and feels a sense of belonging.

For further information or to apply, please check our website at www.kelowna.ca/careers

Applications must be received by the end of day **November 22nd, 2024**.

Applicants not contacted within three weeks of the closing date are thanked for their interest.