

Located an hour east of Toronto, the thriving Southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities.

Currently, we are looking to fill the following vacancy:

Laundry Aide – Golden Plough Lodge

Permanent, part-time (16 hours biweekly)

Hourly wage (as per the CUPE 1748 Collective Agreement) – starting at \$23.30/hr.

The Golden Plough Lodge is a one hundred and fifty-one (151) bed long-term care facility that is owned and operated by the County of Northumberland.

As a member of the Environmental Services team, you will be responsible for collecting used linen and personal clothing from all units; laundering all articles collected, folding linen and restocking linen carts, sorting personal clothing and returning to residents' rooms, maintaining department records; weighing and recording laundry according to required forms, contributing to Resident Care Conferences, as needed; providing feedback to supervisors on department issues; reading and contributing to the department communication book as necessary and maintaining a safe and healthy work environment.

Qualifications & skills:

- You have a high school diploma (OSSD).
- Good oral communication skills to provide information to staff and supervisors on resident and department problems.
- Good time management/organizational skills to maintain work routines.
- Good interpersonal skills to maintain relationships with peers, supervisors, residents and families.
- Previous experience in a commercial laundry is an asset.
- Must be alert at all times.
- Must be self-motivated.
- Must demonstrate tact and patience.
- Must have satisfactory work performance in present position.
- Must have previous proven good attendance record.
- Capable of coping with a physically demanding workload, e.g., bending, lifting/carrying, handling/gripping, pushing/pulling, standing/walking.

The successful candidate will be required to submit a satisfactory vulnerable sector check prior to the commencement of employment.

How to Apply:

We thank all applicants for their interest, however, only those selected for an interview will be notified.

When emailing your application, please indicate what source you found this posting in and please ensure your cover letter, résumé, and any other supporting documents are submitted in one file (preferably MS Word (.doc) or Adobe (.pdf)). Please also indicate in

your cover letter your preferred method of contact: text, email, or phone call.

We invite you to submit your application **by 4:30pm on Thursday, October 10, 2024** to:

Human Resources
County of Northumberland
555 Courthouse Road
Cobourg, ON K9A 5J6
Email: hr@northumberland.ca
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to accessibility@northumberland.ca or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.