![Dufferin County logo]

The County of Dufferin is an upper tier municipality which sits on the fringe of the Greater Toronto Area, about 100 km northwest of Toronto. It is largely a rural county with three urban settlement areas. The region is well known for its rivers, rolling hills and excellent outdoor recreation opportunities. The UNESCO World Biosphere Reserve, the Niagara Escarpment and the world famous Bruce Trail, run through Dufferin offering spectacular vistas and hiking opportunities. Home to over 67,000 residents the area boasts fabulous restaurants, shopping and amenities. We are currently recruiting for a:

(HYBRID) MANAGER OF INFORMATION TECHNOLOGY AND GIS
Permanent Full Time

JOB ID: C70-24	**LOCATION:** Hybrid – 51 Zina Street, Orangeville
JOB TYPE: Permanent Full Time (Non-Union)	**DEADLINE TO APPLY:** 4:30 p.m. on October 10, 2024

Reporting to the Director of Corporate Services, the Manager of Information Technology (IT) and Geographic Information Systems (GIS) is responsible for setting the strategic direction for IT infrastructure, critical systems, GIS, applications, projects, and technical services for the County. In consultation with the Director this position directs, plans, coordinates, and orchestrates all information technology functions and activities (i.e., cyber-security program) in support County operations. This position also provides knowledge and support to County leaders/stakeholders and manages support service agreements for partner municipalities/organizations. The position provides leadership, direction, and management to the IT and GIS division, while ensuring the alignment of IT/GIS priorities and goals with the corporate vision and business objectives.

What we can offer YOU!

- A competitive hourly wage ranging between $72.26 – $84.51 (April 1, 2024 Non-Union Pay Grid);
- Hybrid work arrangements
- Enrolment in our comprehensive health benefits program and defined benefit pension plan
- Access to Perkopolis; discount, reward and benefits program
- Access to an Employee and Family Assistance Program
- Unlimited access to live and interactive webinars offered by the Canadian Centre for Diversity and Inclusion (CCDI)
- A supportive and collaborative work environment.

What you'll do

- Manage and lead a team of IT professionals, providing guidance, mentoring, coaching, counsel, performance management for teammates to support growth, development, and continuous improvement.
- Establishes and communicate goals and priorities as it relates to the IT division and its functions, to support integrated work efforts and greater collaboration within the IT team and across County departments
- Prioritizes and reviews staff work assignments and makes resource allocation decisions in accordance with approved budgets and work plans
- Foster a team environment centered around a shared purpose, integrity, strong relationships built on trust, open communication, and the sharing of expertise
- Foster a customer-centric culture within the IT team, promoting excellent customer service, effective communication, and empathy
- Directs the day-to-day operations within all the technical areas (e.g., infrastructure, information security, GIS, storage, network, voice & data, backup & recovery, service desk, applications, etc.) which includes staff, change management, and monitoring, ensuring the availably of all critical systems for business continuity.
- In coordination, with emergency Management directs IT Disaster Recovery and Business Continuity Planning in the design, implementation, testing, and maintenance of a disaster recovery solution
- Ensure all information technology operations are maintained and supervised according to Provincial legislation and Municipal By-Laws and policies
- Authorizes the purchase of equipment, materials, and supplies according to purchasing policy within assigned authority
- Directs projects and programs throughout their lifecycles within all the technical areas (e.g., information security, storage, GIS, applications, etc.)

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- Engages organizational stakeholders as partners to understand and analyze the business requirements of all departments to determine their technology solution needs
- Other duties as assigned

What you'll bring

- Three (3) or four (4) year post-secondary degree or diploma in Computer Science or a related field
- Information Technology Infrastructure Library (ITIL) certification foundation level or higher or similar certification
- Certified in Cybersecurity certification or higher or similar certification
- Minimum of five (5) years of progressively responsible technical experience related to IT Service Management including a solid foundation in overseeing the administration of an Information Technology division
- Broad IT experience dealing with security, Windows, servers, web applications, networking, virtualization, redundancy and monitoring, firewalls, storage, and backup and recovery
- Demonstrated ability to lead and develop a high-performance team with compassion and inspiration
- Financial management experience, including annual budget development, procurement, contract negotiation, and vendor management
- Valid Class G driver's license and access to reliable transportation required

The County of Dufferin strives to provide exceptional customer service to all its residents and visitors. To effectively do so, all positions at the County of Dufferin require a commitment to upholding the County's equity mandate through on-going and mandatory training and examining our day-to-day operations and impacts through an equity lens. Therefore, throughout the selection process, candidates will have demonstrated their ability to be anti-racist, equitable, inclusive, and respectful.

Ready to apply?

Interested applicants are invited to submit a resume and cover letter before the closing date and time to: hr@dufferincounty.ca

As an organization, we recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, to better reflect the growing diversity of our region.

We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples.
- Members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin.
- Persons with visible and/or invisible (physical and/or mental) disabilities.
- Persons who identify as women; and
- Persons of marginalized sexual orientations, gender identities, and gender expressions.

We value the contributions that each person brings and are committed to ensuring full and equal participation for all in our workplace.

All applicants are thanked for their interest. Those chosen for next steps in the selection process will be advised by October 26, 2024. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

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