

TEAM LEADER, ACTIVE LIVING

Position ID: J0824-0015

Job Type: Full Time

Department: Active Living

Number Of Positions: 1

Closing Date: October 11, 2024

Min Salary: \$92,182.00/Year

Max Salary: \$115,227.00/Year

As one of the fastest growing cities in Alberta, the City of Airdrie is a recognized leader in building a vibrant and sustainable community through innovation.

At the City of Airdrie, incredible opportunities happen every day in a flexible work environment that is tailored to each department. Our inclusive culture and values create a workplace where we welcome aspiring, driven and creative individuals to help us accomplish our business and community goals. We are supportive of one another, and we have fun while we serve our community. We are passionate about improving the lives of our residents through care and respect; that is the foundation of our organization. At the City of Airdrie, we learn, grow and accomplish great things together.

If you have a passion for building a better community and are ready to join the excitement, we'd love to hear from you!

The Opportunity:

Reporting to the Manager of Recreation Services, the Active Living Team Leader is afforded the opportunity to lead and inspire a core leadership group who aim to Get Airdrie Moving! With a compliment of over 50 casual and permanent employees, the Active Living department plans, executes, and evaluates programming in the areas of fitness, physical literacy, childcare, day camps, preschool, and drop-in sports/activities – both within the walls of Airdrie's recreation amenities as well as outside.

Primary accountabilities include:

- Act as a senior leadership member of the City of Airdrie recreation team. Understanding and guiding the City's service delivery inventory within the wider recreation landscape and system
- Conduct research and analysis relating to industry trends, innovation and leading practices (alignment with the Long-Term Development model through the Canadian Sport for Life Society, Fitness Alberta and National Fitness Leaders Association of Canada) to identify service gaps and programming strategies, both structured and self-directed
- Coordinate and collaborate across the recreation sector and landscape in Airdrie to increase physical activity levels and reduce sedentary behaviours at a population level. Understanding the role of the municipality in direct service provision and leveraging the strength of partnerships
- Layer in Canada's 'Lets Get Moving' five key programming design principles across all service types upon development or evaluation (physical literacy, life course, population approach,

evidence-based and emergent-focused, and motivations)

- Explore opportunities to take programming and education deeper into the community and outside the walls of indoor recreation amenities (satellite locations, schools, outdoor recreation spaces, etc)
- Provide strong leadership to direct reports, provide coaching and mentoring through ongoing feedback and empowering employees to achieve outcomes
- A strong belief in who the City of Airdrie is and where it is headed. Ability to inspire a group of customer facing employees how they tie into and reflect the City of Airdrie's values, vision and mission. Foster team spirit and collaboration within the team and between teams
- Develop budgets and resource requests based on sound business cases, quantifiable evidence and needs that are aligned with the City's fiscal framework and service levels
- Identify best practices and solutions to improve customer service. Responsible for escalated customer service concerns, problem solving and addressing complex issues
- Deliver presentations and reports to senior management and City Council and other committees as needed

You Bring:

- A degree in a related field, such as Recreation, Physical Literacy, Leadership, Kinesiology, or other related degree
- Current certifications in Standard First Aid CPR Level C and AED are required
 - o CPR Level C certified within the last year
 - o Standard First Aid recertified within the last 2 years
- Certification in physical literacy principles would be an asset
- Additional certifications in relevant specialties (Fitness Alberta Group Fitness, aquatic fitness, older adult fitness, personal training, early childhood development, etc.) would be an asset
- 7+ years of experience in leadership capacity including recruitment, staff development and performance management
- 7+ years of fitness programming experience across all levels/ages of the population
- Strong working knowledge of recreation and active living strategies (Canadian Sport Policy, Framework for Recreation in Canada, Active Canada 20/20, Curbing Childhood Obesity) and how the theory can be integrated into recreation program offerings
- Previous experience with recreation software would be considered an asset
- Experience in a municipal government setting would be considered an asset.
- Budget management experience is required. Experience using municipal budgeting, accounting and reporting software is an asset
- Exceptional written and verbal communication skills, including report preparation and public presentation skills
- A belief in Canada's common vision for recreation where individuals and families move more, sit less, more often
- A dedication to providing a high level of public service
- Excellent interpersonal and communication skills, strong decision-making skills, political acumen, exceptional organizational skills and the ability to work effectively in stressful situations
- Proficient organizational skills, with the ability to complete day-to-day responsibilities while managing the demands of special projects
- Ability to implement positive changes and develop new processes

We Offer:

Along with a competitive compensation program and City paid health and dental premiums, this position also includes:

- Excellent health, dental, paramedical and benefits plan.
- First-in-class pension plan.
- Career development and tuition reimbursement.
- Employee discounts, annual adult Genesis Place pass, social events and health & wellness initiatives.

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and are appreciated for their efforts and our overall benefits package reflects that.

Additional Information:

Please provide a cover letter and resume.

Next Steps:

Candidates are invited to apply online at www.airdrie.ca.