

Township of Langley

Job Title:	Community Patrol Officer (up to 2)
Competition Number:	24-U158
Employment Type:	Temporary Full-Time (from approx. October 28, 2024 to October 24, 2025)
Pay Rate:	\$33.26 per hour (2024 rates), plus 13.5% in lieu of benefits
Hours of Work:	40 hours per week; Non-standard hours and/or non-standard work week
Competition Opening Date:	September 23, 2024
Competition Internal Closing Date:	October 1, 2024
Competition External Closing Date:	October 7, 2024

Job Overview

The Township of Langley is currently recruiting for up to two temporary full-time **Community Patrol Officers** (from approx. October 28, 2024, to October 24, 2025) to join our team of professionals in the Bylaw Enforcement Division. Reporting to the Manager, Bylaw Enforcement, in this unionized position you will perform public relations, patrols and routine regulatory and enforcement work.

Responsibilities

- Patrols, inspects, and reports damage to public spaces such as parks, sports fields, recreation centers, facilities and any property owned, maintained, or governed by the Township of Langley
- Responds to complaints, pursues violators, and takes appropriate action, provides information and direction to park and facility users, and encourages voluntary compliance
- Provides limited assistance with animal control, as required
- Issues bylaw offense notices, tickets, and tow orders
- As required, keeps routine records, gathers evidence, and appears as a witness in court, and/or adjudication
- Required to contact fire and rescue services and participates in searches, as required
- Establishes and maintains effective working relationships with internal and external contacts
- Prepares and maintains a variety of records, reports, procedures, and training manuals
- Performs related work as required

Qualifications

- Completion of Grade 12 supplemented by courses related to the work plus some related enforcement or regulatory experience; or an equivalent combination of training and experience.
- Sound knowledge of the operations, rules, bylaws, and regulations governing the work performed
- Sound knowledge of assigned parks and facilities and hazards found therein
- Working knowledge of the procedures for bylaw enforcement
- Ability to provide advice, assistance, information, and direction to a variety of park and facility users in a concise, courteous, and tactful manner in sometimes difficult circumstances
- Ability to enforce rules, regulations and bylaws related to public spaces, community standards, public nuisance, zoning regulations, business operations, tree cutting, parking violations and limited assistance with animal control, as required
- Ability to walk and/or ride a bicycle long distances and work under varying weather conditions
- Alertness and be able to detect unusual situations with skill in handling same

This position is defined by the Township of Langley as a position of trust and requires a Police Information Check (not required as part of the application process, however, will be required upon consideration for employment).

Required Certifications/Licenses

Candidates **must** have the following valid and **current** certifications/licenses (must be valid at the time the posting closes) and these **must** be attached with your application.

- BC Class 5 (full privilege) Driver's License. You **must** include with your application a current **Personal Driving Record (select the 5-year option if obtaining online)** that has been obtained within 6 months of the closing date. To obtain a copy of your **Personal Driving Record**, please contact ICBC directly or the driving authority where you reside. Please note that a copy of your Driver's License and the Driver Factor Report will **not** be accepted.

Applications without the attached required documents above will be deemed incomplete and may not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply.

Apply Now

Visit tol.ca/careers to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.