

DEPARTMENT:	Parks and Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	1-2	UNION:	CUPE, Local 387
HOURS OF WORK:	Various Hours (3-8 hours per week)	SALARY:	\$27.20 to \$29.46 per hour + 12% in lieu of benefits

The City of New Westminster Parks & Recreation Department is recruiting for auxiliary recreation instructors to plan and lead language programs. We are looking for candidates that are passionate about sharing their expertise providing conversational language instruction for adults who wish to learn a new language. Language program opportunities could include Cantonese, French, Mandarin, Punjabi, Spanish, Tagalog or other languages.

Successful candidates will be enthusiastic and will have experience working with adults and interest or experience in teaching language programs. Candidates interested in these opportunities must possess excellent leadership, organizational and customer service skills. Opportunity to instruct other programs and other age groups including preschool and children language based programs may also be available based on experience.

Responsibilities:

- Provide guidance and general leadership according to the nature and requirements of the program
- Assist in planning assigned recreational programs and provide instruction
- Promote interest and enthusiasm in recreation programs and ensure safe and proper use of equipment and the facilities
- Perform related work as required

Requirements Include:

- Standard First Aid;
- CPR C Certificate;
- Minimum of 1 year experience instructing classes;
- An intermediate level of proficiency (both written and verbal) in the language of instruction;
- Excellent communication and listening skills;
- The ability to motivate others to help achieve their goals;
- Strong interpersonal skills with the necessary experience and training;
- The successful candidate will be required to pass and maintain a Police Information Check with Vulnerable Sector Check.

*In your application, please include your availability for Winter (January to March) and make note what language you would be interested in instructing. These positions are for Winter programs starting in January 2025

Applications will be reviewed upon submission and shortlisted candidates may be interviewed prior to the posting closing date.

Apply online with your **resume and cover letter in one document** at www.newwestcity.ca/employment by **September 29, 2024**.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.