



**Position Title:** Air Quality Planner

**Position Status:** Auxiliary – 2-2.5 days per week (This is a 1-year job share position)

**Department:** Parks & Environment (Air Quality and Climate Action Services)

**Employee Group:** Teamsters Local 31

**Location:** 4515 Central Boulevard, Burnaby

**Salary Range/ Wage Rate:** PG T30 \$54.44 - \$64.47 hourly

**Our Parks & Environment, Air Quality and Climate Action Services Department is seeking an Air Quality Planner who will develop and implement policies, strategies, programs, and initiatives to improve air quality and reduce greenhouse emissions in the region. This is a job share position that will require considerable independence of judgement and action in carrying out assignments, and collaboratively discussing complex policy matters with cross-departmental staff and external stakeholders, under the direction of senior staff. The term of the position has the potential for renewal.**

**You are: a university graduate with considerable knowledge of air quality and climate change planning, as well as a quick learner, consensus builder, and strategic thinker. You possess excellent verbal and written communication skills, attention to detail, and a proven ability to organize and prioritize a complex set of projects to produce multiple time-sensitive deliverables in a collaborative team environment.**

#### **This role:**

- Develops and prepares policy proposals and information documents on regional and local air quality, greenhouse gas reduction, climate change impacts, and energy, related to transportation, residential and commercial buildings, industry, and other sources; writes comprehensive reports; follows-up and processes the results of decisions from technical and political committees in response to policy proposals; reviews regional and municipal plans for compliance with policy objectives and provides input on strategic direction; reviews and comments on policy documents from other governments.
- Develops strategies, plans, and programs related to air quality and climate action planning to prevent or reduce unacceptable air quality conditions and, in conjunction with other staff, implements related projects; develops project scope, resources, timelines, milestones, deliverables and anticipated outcomes; acts in a liaison capacity between Metro Vancouver and other parties to facilitate effective integration of project schedules; assesses and monitors program and project impact and makes recommendations for changes.
- Leads outreach and communication initiatives, including development of materials to build awareness and understanding among stakeholders and the public on air quality and climate change issues.

- Conducts and/or directs consultants engaged in technical research and analyses of policy proposals and programs specifically related to regional and local air quality, emission control, greenhouse gas reduction and climate change impacts, and energy issues; prepares detailed reports and recommendations resulting from such studies.
- Liaises with various internal and external contacts concerned with air quality and climate action planning, issues and trends; designs and coordinates multi-stakeholder consultations; attends related internal and external meetings and participates in and/or chairs committees, task forces or working groups involving general public or other stakeholders; represents the department to provide technical and professional advice on policy, goals and objectives, and regulations as they relate to air quality and climate action planning and related issues.
- Prepares requests for proposal, evaluates bids, recommends consultants; monitors contracts and ensures contractor compliance with project specifications.
- Coordinates, undertakes, or participates in the development, maintenance, operation and analysis of computer models; gathers air quality and emissions information, prepares scenarios for use in airshed modeling and interprets results of same; assesses air quality monitoring data and indicators; develops project specific computerized applications and programs for departmental use.
- Prepares and delivers presentations related to the work performed.
- Directs the work of consultants; may assign, check and coordinate the work of one or more technical and professional staff engaged in projects.
- Performs related work as required.

**To be successful, you have:**

- University graduation in Resource or Environmental Management, Regional or Urban Planning, or a similar relevant discipline at the Masters level and sound related experience, OR an equivalent combination of training and experience.
- Membership or eligibility for membership in the Planning Institute of British Columbia.
- Considerable knowledge of the principles, practices, techniques, methods and procedures applicable to air quality and climate action planning.
- Considerable knowledge of the bylaws and legislation related to air quality and climate policy and action planning performed and of applicable departmental objectives, policies, rules and regulations.
- Considerable knowledge of air contaminant emissions control program design and administration related to the work performed.
- Considerable knowledge of air quality modeling principles, practices, techniques and current technological developments in computer software related to the work performed.
- Considerable knowledge of current literature, trends and developments in fields related to the work.
- Ability to develop and prepare policy proposals, plans and programs to reduce or control air emissions and enhance air quality.
- Ability to perform research studies and analyses, to develop regional and local air quality and emission scenarios and prepare comprehensive reports.
- Ability to establish and maintain effective working relationships with internal and external contacts and to represent the District on a variety of committees, tasks forces and working groups.
- Ability to perform professional planning work with minimal supervision.

- Ability to assign and supervise the work of one or more subordinates engaged in technical and professional project work and to direct the work of consultants.
- Driver's Licence for the Province of British Columbia.

**Our Vision:**

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact [careers@metrovancover.org](mailto:careers@metrovancover.org) for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

*Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by October 2, 2024.*