



Director Of Operations

Community:

Prince Rupert (The City of Rainbows) is a dynamic City of approximately 12,900 people. Located in N.W., British Columbia, between the Coastal Rockies and the Pacific Ocean. They are the fastest-growing port in North America. A strategic Asia-Pacific Gateway that can be accessed by daily airline flights, highway, ferries, or rail. The city offers a modern lifestyle, events and festivals, parks and trails, and proximity to an array of outdoor attractions and activities that include salt and freshwater fishing, wildlife viewing (Grizzly and Black Bear, Wolves, Orcas, Dolphins, Humpbacks and more), hiking and plenty of fine dining experiences. This community has a full-service hospital and many recreation facilities, including a pool, Fitness Center, Ice rink, golf course, racket, and curling clubs and much more. The city hosts over 100 businesses and industries. The main industries are port operations, fishing, tourism, retail, and service industries.

Community goals include positive fiscal health, establishing appropriate laws and services, replacing and renewing infrastructure, support for new and renewed housing, good governance, community renewal, and fostering local economic, social, cultural, and environmental well-being. The Council and Administration are deeply committed to the community they serve. The city enhances staff opportunities through the development of a dynamic and professional workplace and culture, making it a truly great place to work, live and play. Positive people thrive here.

The Opportunity:

The City of Prince Rupert is accepting applications for the position of Director of Operations. This is a permanent full-time position, reporting to the City Manager. The successful individual will lead the Operations team, which combines Engineering and Public Works into a single department. They will oversee significant renewal and growth projects, including those involving underground, surface, and above-ground infrastructure. The individual will supervise, coach, lead, and mentor staff, as well as prepare, administer, and report on operating and capital budgets and 5-year plans. They will develop reports to present to Council and the public when required. The Director may provide technical and environmental advice and engineering services to other department managers at their request. This leader will make use of dedicated staff, consultants, contracts, or other municipal departments, as necessary. The ability to communicate and coordinate with internal and external stakeholders is a requirement.



The Ideal Candidate will be:

A professional engineer or licensee in civil engineering, preferably registered in the Province of British Columbia, who has knowledge of the Local Government Act and municipal infrastructure, including utility, drainage, and transportation system design. The candidate will have a minimum of five (5) years of experience directly related to the core work identified in the job description and ten (10) years of managerial and technical experience, including review and certification of engineering work provided by subordinates. Must possess a Valid Class 5 B.C. Driver's License.

Also Needed:

Strong written and oral communication skills and excellent public relations skills, accompanied by a sensitivity to the needs of the public and elected officials. Must be able to set and manage budgets and resources, perform practical problem-solving, and work effectively with staff in a team environment. Will be required to provide technical input to develop policy and strategic plans, perform issues resolution and attend Council meetings. The ability to work effectively and efficiently, performing well under pressure while dealing with contentious matters. Must maintain strong attention to detail.

Other:

The City of Prince Rupert offers a competitive salary and benefits package with a salary range of \$129,433 - \$156,810.

Submit a cover letter and detailed resume to: Matt Noble, Ravenhill - Smith Search Inc.
matt@ravenhillgroup.com

Questions should be directed to: Matt Noble, Team Leader, Ravenhill Group Inc.
1-888-447-5910 #709
Or
1-250-941-9066

OUR LOCATIONS

HEAD OFFICE

North Tower 97c Main Street N,
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BC OFFICE

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