

# BUILD A CITY. BUILD A FUTURE.



## Engineering Assistant - Development Services

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. Build a City. Build a Future in the City of Surrey*

### Scope

We are looking to add to our team of passionate, knowledgeable, and innovative engineering professionals an Engineering Assistant, who will play a key role in the land development application process. If you are interested in a career that offers challenge and opportunities, we encourage you to keep reading.

This role will be positioned in our Development Services Section and will work closely with Planning and Engineering teams on a number of developments.

### Employment Status

CUPE – Regular Full-Time

### Responsibilities

- Using your knowledge of civil engineering you will assist other senior staff on a variety of developments including, but not limited to, single family and multi-family development projects.
- Support other staff in the review and distribute the design of land development projects.
- You embrace new opportunities for growth and thrive working within a multidisciplinary team environment.
- Your excellent communication, interpersonal, and customer relationship management skills will be critical as you engage with many stakeholders, including Developers, Engineers, Consultants, internal staff, external organizations and the public.
- Your exceptional organizational skills will aid you in reviewing multiple design-related applications with ambitious timelines.

### Qualifications

- Completion of a one-year certificate in Engineering Technology from a recognized post-secondary institution with exposure to relevant engineering work or an equivalent combination of related training and experience.
- Applicants must possess a valid BC Driver's License.
- Be a team player who can establish and maintain effective working relationships.
- Possess the ability to communicate effectively both orally and in writing with engineering professionals and the public.
- Have superior organizational and time management skills.

Pay Steps	Hourly Rate
Step 1	\$37.91
Step 2 (6 months)	\$38.98
Step 3 (18 months)	\$40.60
Step 4 (30 months)	\$42.19

This Posting Closes on September 17, 2024.