



**The Township of West Lincoln is seeking a
*Director of Corporate Services/Chief Financial Officer***

The Township of West Lincoln is a picturesque and progressive municipality, located at the westerly end of the Niagara Peninsula within the Regional Municipality of Niagara. Our largest urban area, Smithville, is located halfway between the City of Hamilton and the City of St. Catharines. With a population of approximately 16,000, and a land area 387.02 sq.kms, West Lincoln is proud to have the largest geographical area in the Niagara Region! The Township of West Lincoln is a mix of a rural and urban setting in a unique local economy that blends residential, industrial, commercial and agricultural properties. Known as a thriving community that offers an excellent way of life, facilitates opportunities, and has a strong sense of community, the Township prides itself in providing responsive and friendly customer experiences.

The Township of West Lincoln is excited to accept applications for the position of **Director of Corporate Services/Chief Financial Officer (CFO)**. Reporting directly to the CAO, the Director, Corporate Services (CFO) will have a key role on the senior leadership team and will work closely with Council. Providing mentorship and guidance with a wide-ranging portfolio including the overall responsibility for the development and implementation of strategic plans relating to the areas of Information Technology and Finance, including Procurement. Responsibilities will include, but are not limited to, overseeing the infrastructure of technical operations, leading a team of IT and Finance professionals, tracking technology and implementing process improvements in order to achieve business goals, eliminating security risks and duplication of effort, increasing internal and external stakeholder user satisfaction and maintaining operations and systems.

The preferred candidate will have a post-secondary degree or diploma in business or accounting along with a professional accounting designation (CPA) and a minimum of ten years' related experience in municipal finance, accounting, or similar financial setting, combined with working knowledge of the *Municipal Act*, *Assessment Act* and other relevant federal or provincial legislation and regulations affecting municipalities. Additionally, they will have exemplary leadership skills with a proven ability to motivate and inspire staff to foster teamwork and excellence.

This position will be supported primarily in office. The salary range for this position, commensurate with experience and education is \$123,788.52 – \$151,818.60 (2024), plus a comprehensive benefits package. Interested candidates with the required qualifications are welcome to submit their resume and letter of interest by **4:30pm on Friday September 6, 2024** to:

Human Resources

Township of West Lincoln

Email: recruitment@westlincoln.ca

Please indicate the position you are applying for in the subject line of the email

A detailed Job Description can be found on our website at:

www.westlincoln.ca/townshipoffice/jobs

We thank all applicants, however, only those selected for an interview will be contacted.

The Township of West Lincoln is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of West Lincoln's Human Resources Department if you require any accommodation to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of the candidate selection. Questions about this collection can be directed to the Human Resources Department.