

Job Opportunity

The Corporation of the Town of Orangeville
invites applications for the position of

Wastewater Operator **Infrastructure Services Department** (Full-time position, 40 hours per week)

Located on the north-west edge of the Greater Toronto Area, less than one hour's drive from Toronto and yet only moments away from the unspoiled, natural beauty of the Niagara Escarpment, the Town of Orangeville ("Town") offers an excellent combination of location, small town charm and urban amenities. Situated in the picturesque natural setting of the Hills of Headwaters, Orangeville is home to nearly 30,000 residents and is the largest urban community and regional service centre within the County of Dufferin. Orangeville is a great place to raise a family, with an excellent quality of life and a strong sense of community. The Town is committed to a value based, thriving and collaborative work environment that supports our employees' success. Our employees are passionate about delivering high-quality programs and services to our residents and are proud to contribute to making Orangeville one of the exceptional places to live in Canada.

The Town has a full-time opportunity available for the position of Wastewater Operator. This position operates and maintain the Town's Wastewater Treatment and Wastewater Collection systems.

Job Duties:

- Perform maintenance work on sewage treatment equipment at the Water Pollution Control Plant (WPCP) and Sewage Pumping Stations; and perform maintenance work on the wastewater collection system.
- Assist in keeping the WPCP and Sewage Pumping Stations in a properly maintained condition, through repairs, cleaning of equipment and buildings, snow clearing, and site maintenance.
- Collect raw wastewater and final effluent samples for microbiological and chemical testing in accordance with approved procedures and regulations; collect additional process samples and operating data to assist in decision making for process adjustments; collect samples for overstrength agreements and general collection system sampline program; review SCADA data to review system operation and ensure compliance with applicable regulations and to assess plant performance.
- Respond to, follow up and document enquiries made from the public with respect to Wastewater Treatment systems, as required.
- Complete the annual training required to by provincial regulation to maintain the Wastewater Treatment and Wastewater Collection Licenses that are a requirement of the position.

- Assist with annual reports, compliance reporting, sample analysis and data entry, and writing of SOPs, policies, procedures and Operation and Maintenance Manuals; interpret data and subsequent trends in order to suggest and/or make process decisions.
- Once licensed to the level of the system, be available to perform the duties of the Overall Responsible Operator on a rotational basis, and substitute for the Wastewater Supervisor and Lead Operator, Wastewater when the individuals are not available.
- Assist with maintenance in other areas of Public Works.
- Other duties as assigned.

Qualifications:

- Secondary School Diploma.
- Class 1 Wastewater Treatment and Wastewater Collection Operator Licenses.
- One (1) years' experience in the operation and maintenance of wastewater treatment and collection systems.
- Class G driver's license.
- Good communications skills, verbal and written, experience using computers including Microsoft Office, and experience using SCADA systems.
- Must reside in a location not more than thirty (30) minutes driving distance from the WPCP; must be available for and respond to emergency calls outside of normal operating hours in accordance with an on-call rotation schedule.

Compensation:

- Minimum rate \$31.75 per hour, maximum rate \$43.63 per hour (currently under review)
- Hourly rate upon hire is dependent on the level of Wastewater Licenses held by the successful candidate (note that the minimum rate requires at least Class 1 licenses)
- Rate progression is dependent on Town of Orangeville service and licenses held by the successful candidate
- The successful candidate shall receive a comprehensive benefits package

Qualified candidates are invited to submit their resumes, in confidence, to Sarah Mayer, Co-ordinator, Human Resources, no later than 4 p.m. on **Thursday, September 5, 2024**. Applications may be submitted online, or in person to the Town Hall located at 87 Broadway. Please do not email your application.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including Police Record Checks are required as part of the hiring process for some employment or volunteer positions. When requested, applicants are required to provide a Police Record Check as a condition of their offer of employment. Police Record Checks must be dated within three (3) months of the employment offer to be considered valid. The specific type of Police Record Check required will be indicated in the job posting qualifications.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. By submitting your personal information to the Town of Orangeville, you consent to the collection, use, and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Orangeville. Questions about this collection should be directed to the Manager, Human Resources at 87 Broadway, Orangeville, Ontario L9W 1K1.