

City Of Kenora Project Engineer External Job Posting

Open Until Filled

DEPARTMENT	Utilities	HOURS OF WORK	Monday - Friday
CLASSIFICATION	Non-Union	SALARY	\$105,664.87

Kenora provides a high quality of life for residents and unforgettable experiences for visitors by celebrating and embracing the community's rich heritage, diversity, and natural environment.

Under the direction of the General Manager of Utilities, the Project Engineer is responsible for managing and delivering critical capital projects within the Utility Division, primarily focusing on upgrades to the City's water and wastewater treatment plants, underground services, as well as capital projects related to Solid Waste.

This position will focus on the delivery of critical projects which are fast-paced, highly complex, and public-facing. The Project Engineer will follow the City's procurement process and ensure projects meet City, engineering and legislative standards and protect public safety.

The Project Engineer will:

- Administer capital work projects through the project lifecycle of conception, design, construction and commissioning.
- Oversee the construction of municipal projects, including providing management, coordination and engineering support and guidance to consultants, contractors, technical and inspection staff to ensure compliance with the accepted design, City policies and by-laws, and the management of associated financial securities
- Procure or prepare design drawings and pre-construction estimates for infrastructure projects including water and wastewater treatment facilities.
- Assist in the preparation of annual project budget by preparing cost estimates of projects
- Provide engineering reviews, comments and inspections of the City's servicing components for new subdivision, condominium, site plan developments and redevelopment proposals.
- Analyze engineering designs of Capital projects using computer systems and professional acumen.
- Provide technical advice, reviews and expertise based in engineering principles and practices
- Work collaboratively with a multi-disciplinary team of contractors, colleagues, elected officials, consultants, developers, and other internal and external clients and stakeholders

Qualifications:

- Post-secondary degree in Civil or Mechanical Engineering preferred. Other disciplines will be considered.
- Registered and licensed as a Professional Engineer (P. Eng) with Professional Engineers of Ontario is required. Candidates that are within 6 months of meeting the requirements to obtain Professional Engineering (P.Eng) designation will be considered on an underfill basis.
- Minimum of five (5) years engineering experience in the Municipal Environment and/or with Municipal Infrastructure
- Must possess valid 'G' class driver's license and have access to a reliable vehicle.
- Demonstrated experience in preparing and/or reviewing reports, as well as engineering studies and drawings submitted in support of improvement projects or applications.
- Project management experience related to municipal facilities, preferably large-scale upgrades.
- Thorough knowledge of Engineering principles, practices and methods as applicable to a municipal setting
- Thorough knowledge of Microsoft Office, AutoCAD, Civil 3D and ESRI GIS Software
- Ability to work independently and in a team environment
- Knowledge of the *Occupational Health & Safety Act*, the *Environmental Protection Act*, the *Safe Drinking Water Act*, and any other applicable legislation
- Ability to deal with sensitive or confidential matters with tact, discretion, and diplomacy.
- Excellent analytical, problem-solving and decision-making skills.
- Excellent verbal and written communication skills with the ability to communicate with all levels of staff, stakeholders and the general public.
- Well-developed organizational and time management skills with an ability to complete a high volume of work with accuracy and within prescribed deadlines in a fast-paced environment with flexibility to changing priorities

Qualified applicants are invited to apply using the following link:

<https://kenora.bamboohr.com/careers/157?source=aWQ9MTY%3D>

The City of Kenora is an equal opportunity Employer and committed to building a workforce that reflects the rich diversity of the community we serve. We encourage applications from all qualified individuals including members of groups with historical and/or current barriers to equitable employment, including but not limited to, Indigenous Peoples, members of racialized communities or visible minorities, persons with visible and/or invisible disabilities, diverse sexual and gender identities, orientations and/or expressions, and others who may contribute to the further diversification of ideas.

The City of Kenora is committed to providing accommodation in all aspects of the recruitment and selection process in accordance with the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act (AODA)*. If you require an

accommodation, please advise the Human Resources department in advance to ensure your participation in the recruitment and selection process.

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment.

We thank all candidates for their interest, however only those selected for an interview will be contacted.