

**Posting # 2298**

**Title: Distribution/Collection Relief Operator**

**Section:** Distribution and Collection

**Division:** Linear Infrastructure Services

**Department:** Growth and Infrastructure

**Initial Reporting Location:** Frobisher Depot

**Job Status:** Limited Position

**Estimated Probable Duration:** Until December 27, 2024

**Number of Vacancies:** 1

**Affiliation:** Outside Unit

**Hours of Work:** 80 hours bi-weekly

**Shift Work Required:** Yes (shift work may be required)

**Range of Pay:** \$29.15 to \$33.42 per hour

**The start date will follow the selection process.**

A **criminal record check** is required for this position and will be requested by the Hiring Manager should you be the candidate of choice. Please do not submit your criminal record check with your application.

**Characteristic Duties:** Under the supervision of a Distribution/Collection Foreperson/Sub-Foreperson.

1. Operate system components and perform preventative and corrective maintenance repairs to water distribution and wastewater collection facilities.
2. Transport personnel, material, merchandise, equipment or refuse.
3. Load and unload truck by hand or mechanical device, such as a loader.
4. Oversee up to three workers in the performance of routine duties.
5. Perform routine labour work as required.
6. Work as an assistant or helper to various tradespersons, equipment operators, crews or other personnel.
7. Perform the duties of flag person and assist in traffic control, as directed.
8. Collect samples and perform routine lab tests as directed.
9. Develop and maintain a thorough working knowledge of CGS's Safety Manual and the applicable Provincial Legislation listed therein.
10. Perform other related duties as required.

**Qualifications:**

- Successful completion of Secondary School (Grade XII) Education.
- Must possess a valid Ontario Class "DZ" drivers' licence and have an acceptable driving record.
- Must be certified as an Operator In Training (OIT) and be willing and able to complete certification of Water Distribution Level 1 and Wastewater Collection Level 1 within eighteen (18) months.
- Six (6) months of related experience considered an asset.
- Must be physically capable of performing the characteristic duties and operating a vehicle safely.
- Must be able to write necessary shift reports, operate a mobile radio, evaluate and comprehend as-built drawings and associated equipment operating manuals.
- Must be able to effectively complete M.M.M.S. Crew Cards.
- Excellent use of English; verbally and in writing.
- Satisfactory health, attendance and former employment history.
- Must provide, at own cost, a Criminal Record Check.

Interested applicants who have questions regarding certification are encouraged to visit the OWWCO website at [www.owwco.ca](http://www.owwco.ca)

This job is also being posted as a development opportunity. Should there be no fully qualified candidate for this position, a candidate who can be expected to meet the required qualifications within a reasonable period of time may be considered for this position as a development opportunity.

Development opportunity range of pay: \$27.69 to \$31.75 per hour. The successful candidate will be paid at the reduced rate until the minimum qualifications have been met.

### **How to Apply:**

If you are viewing this job posting through a website other than the City of Greater Sudbury's, please visit [www.greatersudbury.ca/jobs](http://www.greatersudbury.ca/jobs) to apply online.

We must receive your resume **before 11:59 p.m. on Friday, August 23, 2024**. For those providing a French language resume, please also include an English version.

1. Click on the **Apply for Job** button.
2. Follow the step by step application process.
3. Ensure you attached a cover letter and resume. Acceptable file types are:
  - .doc
  - .docx
  - .txt
  - .pdf
  - .rtf
4. Once completed, review your application and click on the **Submit** button.
5. Upon submission of your application, you will get a confirmation on the screen that your application has been successfully submitted. You will also receive an e-mail confirmation to the e-mail address on your profile.

All applicants are thanked for their interest in this position. Only those selected for an interview will be contacted. If contacted, and you require a disability related accommodation in order to participate in the recruitment process you must advise the Hiring Manager.

### **Live outside Canada or new to Canada?**

The City of Greater Sudbury is dedicated to maintaining a fair, inclusive, and equitable work environment and our City welcomes qualified applicants from anywhere. To learn more about working in Canada, visit this webpage: [Applicants Living Outside of Canada \(greatersudbury.ca\)](#)

### **Contact Us:**

For technical difficulties, issues, questions or accommodations with an application made online email [myJOBS@greatersudbury.ca](mailto:myJOBS@greatersudbury.ca)