



Facility Operator

Temporary, Full time – 40 hours / week

Term ending March 29, 2025

Day, evening and weekend shifts availability required

\$26.89 - \$33.61 per hour

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our team's work to support community wellbeing and connection, making Leduc a place where people want to live, work and play.

Come work with us!

- **Are you a person who embraces a dynamic, collaborative atmosphere?**
- **Do you love public service and making a positive difference in a community?**

What is the opportunity?

We are currently recruiting for a temporary, full-time Facility Operator for our Facility operations department.

The Facility Operator reports to the Supervisor, Facility Operations. This position is to work with the Facility Operations' team, assisting in daily operations and general maintenance of the buildings, providing excellence in customer service, while following City of Leduc safe work practices and procedures. We are seeking a service-oriented individual with strong interpersonal and communication skills who is self-motivated, well organized and enjoys working in a team environment.

What will you do?

- Perform safety and security checks, identify and report issues
- Snow removal
- Event setup and takedown
- Minor facility repairs, painting, glass and board repairs
- Cleaning of common areas and garbage removal
- Ice maintenance

What do you need to succeed?

You are an ideal candidate if you have the following:

- A high school diploma or equivalent
- A minimum of 2-3 years of experience in facility operations of a multi-use recreation facility
- Arena Operator Level 1. Arena Operator Level 2 is considered an asset
- Valid First Aid, CPR/AED
- WHMIS certification
- Must be able to work flexible shifts, evenings and weekends

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- Competitive salary
- City of Leduc Employee and Family Assistance Program (EFAP)
- Annual City of Leduc recreation pass, including access to free drop-in programs
- Free parking

Please note:

- As per the revised **Fit for Duty** Substance Use Prevention Policy (May 2019), this position has been deemed safety sensitive by the employer and as such is subject to reasonable cause and post-incident drug and alcohol testing.
- The successful candidate must be willing to provide a current Driver's Abstract and Criminal Record Check at own expense.

If this sounds like you, please apply through our website at www.leduc.ca/careers

Competition closes at **11:59 PM (MT) on September 11, 2024**. This competition may be used to fill future vacancies at the same or lower classification level. Due to the high volume of resumes received, we are not able to respond to individual phone calls. We thank all applicants for their interest, however, only those selected for interviews will be contacted.