



Job Search

Maintenance Worker / Driver

350 Burwell Rd, St Thomas, ON N5P 4J3, Canada Req #945

Date Posted: July 18, 2024

Welcome to Valleyview Home

Valleyview is a 136-bed long term care facility, owned and operated by the City of St. Thomas. We are located in St. Thomas, Ontario and have been welcoming residents since 1969. Valleyview is committed to enhancing our residents' physical, emotional, spiritual and psychological well-being in a home like atmosphere that promotes friendship, vitality and enjoyment. Our continuous pursuit of this philosophy is reflected in our four core values: Respect, Independence, Community & Teamwork.



The City of St. Thomas, Valleyview Home, requires a:

Maintenance Worker / Driver

(Permanent, Full-Time)

Posting #945-07-24

POSITION SUMMARY:

This UNIFOR position, under the general supervision of the Environmental Supervisor, maintains the Home, grounds and physical plant and the safe operation thereof, in accordance with the established preventative maintenance and operating program and procedures.

MAJOR TASKS:

1. Reports to and receives work assignments and direction from the Environmental Services Supervisor.
2. Performs various tasks required to implement the preventative maintenance program used in the Home, including, but not limited to, incidental or minor carpentry, masonry, plumbing, electrical and mechanical repairs and adjustments, painting, dry walling, cleaning and general housekeeping of electrical, mechanical, utility rooms, corridors and storage areas.
3. Landscaping upkeep and outside winter maintenance as needed.
4. Operates and maintains the physical plant in the Home in a safe operating condition.
5. Maintains such records as are required to be kept with respect to the operation and maintenance of the physical plant and preventative maintenance programs.
6. Complies with fire and safety regulations and attains a proficiency in method of sounding fire alarm, fire evacuation procedures, proper use of fire extinguishing equipment and other procedures designed to ensure the security and protection of residents of the Home.
7. Assists in setting up and moving furniture and decoration of the Home for special programs and occasions.

8. Assists in moving resident's belongings (furniture, boxes, TV, etc.) when moving in or out of the Home or when transferring a resident within the Home.
9. Handles all the shipping and receiving of goods for Valleyview and distributes throughout the facility to the proper departments.
10. Disposes of garbage, waste and trash.
11. Drives residents of Valleyview to medical appointments and Home sponsored outings and activities.
12. Delivers and picks up resident items for servicing and repair including but not limited to eye glasses, dentures and hearing aids.
13. Delivers and picks up correspondence between the Home and other City facilities.
14. Picks up supplies and materials, locally, for all sections of the Home.
15. Makes bank deposits for the Home's General and Trust Accounts.
16. Maintains vehicle maintenance records ensuring the timely maintenance of Home vehicles.
17. Cleans and washes vehicles, obtains fuel from designated source and conducts daily "circle inspections."
18. Verbally communicates and interacts with residents, supervisors, co-workers, family members, visitors and other departments. Is pleasant, courteous, respectful and understanding in all communications and keeps resident information confidential.
19. This position must be compliant with all provisions of the Occupational Health and Safety Act, related to "Duties of a Worker."
20. Performs other related duties as assigned.

QUALIFICATIONS:

Minimum secondary school graduation diploma plus a Building Environmental Systems Certificate (BES – Level 1) from a recognized community college or a licenced trade recognized by the Province of Ontario in a trade suitable to the operation of the physical plant (HVAC, Electrical or Plumbing). Must have a minimum of (3) three years of directly related experience in the general maintenance and repair of a physical plant. Must possess and maintain a valid F Class License, First Aid and CPR Certificates or be willing to attain said licences within six months of hire at their own expense. Must be willing to place the comfort, happiness and well-being of the residents of the Home above personal consideration. Experience in similar duties in a geriatric setting is an asset.

CONDITIONS OF EMPLOYMENT:

May be required to work outside and beyond the normal hours of work.

Remuneration Range: \$32.81 - \$33.72 per hour (2024 rate) working 40 hours per week plus a comprehensive benefit plan.

Applications must be received no later than Monday August 5, 2024 at 11:59 p.m.

HOW TO APPLY:

Go to www.stthomas.ca – Employment, Employment Opportunities.

Go to Posting Title.

Click the 'Apply Now' button. You will need to create a Login.

Please **IMPORT** and **UPLOAD** your **COVER LETTER AND RESUME** individually (i.e. pdf, word).

ENSURE YOU HAVE ATTACHED ALL YOUR DOCUMENTS PRIOR TO SUBMITTING YOUR APPLICATION.

Note: You will be required to answer Qualification questions during the application process.

When your application has been received through Dayforce, you will receive an email from notify@dayforce.com stating "Congratulations, your application has been successfully submitted."

All prospective employees, volunteers and students will be required to provide an acceptable "Criminal Record Search" as a condition of employment and prior to commencing employment.

Although we appreciate all applications received, only those selected for an interview will be contacted.

Personal information for this position is collected under the authority of the Municipal Act, R.S.O. 2001, as amended.

The City of St. Thomas is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. Questions may be directed to the Human Resources Department at 519-631-1680 ext. 4148.

Other details

Pay Type Hourly

Apply Now