



CORPORATE SERVICES
COMMUNICATIONS

COMMUNICATIONS SPECIALIST

Permanent Full-Time Position

You are a highly creative, organized and results-driven Communications Specialist with a keen eye for detail. You are looking for an opportunity to use your communications skills and experience to create compelling content that resonates with the interests of Saanich residents. You are also comfortable wearing many hats and are responsible for creating digital content, including photos and short videos, and maintaining and enhancing a corporate website, intranet and social media sites.

As a highly effective collaborator and communicator, you have meticulous research, writing, proofreading and editing skills and can translate complex concepts into plain language for different audiences. As a strong critical thinker, you can turn ideas into measurable communications plans and strategies to support broader organizational goals and enhance the District's presence on and offline.

Requirements include a Bachelor's degree in communications or a related field and two years of recent work experience within the last five years in a similar communications role. The successful candidate will work Monday to Friday, 8:30 a.m. to 4:30 p.m. (35 hours per week with the possibility of flex days and a modified work schedule. Occasional work from home is available depending on work assignments.

This is a C.U.P.E. Local 2011 position with a wage of \$46.36 per hour and an excellent benefits package. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on August 18, 2024, quoting competition 24217 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. In addition to the interview process, testing will be conducted. We thank all applicants for applying. Only those under consideration will be contacted.

The District of Saanich is recognized as one of BC's Top Employers for 2024. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. We thank all applicants for applying.