

Construction Inspector

The Township of Wilmot is seeking a full time Construction Inspector.

Reporting to the Manager of Engineering, as a member of the Public Works and Engineering Team, the Construction inspector is responsible for the inspection and enforcement of Municipal standards on a wide range of municipal projects including road, sewer and watermain construction with a focus on adherence to proper and safe construction practices and continuous improvement processes.

The position will provide inspection services for Township initiated reconstruction projects, as well as periodic inspections for subdivisions, private site plans and infill developments ensuring works within the public right of way, or to be assumed by the municipality meet municipality quality requirements.

Responsibilities:

- Observe and provide input and prepare comments and make recommendations to the project manager regarding field alterations or problems encountered on construction projects.
- Liaise between contractors and Engineering Services to ensure that contracts are being carried out as per tender drawings and Linear Infrastructure Standards, OPSS, and any other applicable specifications. Work with project manager(s) to point out and ensure compliance with construction documents.
- Ensure contractor maintains vehicular and pedestrian traffic safety on construction site.
- Notify soils consultants and observe and record material testing and initiate corrective action where required. Observe and record watermain and sewer testing.
- Review grade sheets and survey layout. Ensure the protection of utilities and existing municipal services on the project site.
- Fill out inspector's diary and record information to be shown on "as recorded" drawings.
- Measure and log quantities for payments and help prepare progress payment certificates.
- Estimate and calculate quantities for contract payments and other projects as assigned.
- Assist surveyors by taking construction photos, checking field notes, setting up files, etc.
- Inspect manholes and sewers for deficiencies and as recorded purposes.
- Provide Customer service by responding to general inquiries regarding projects from various stakeholders including the general public or directing communication to the project manager.
- Liaise between contractors and Engineering Services to ensure that contracts are being carried out as per tender drawings and DGSSMS, OPSS, and any other applicable specifications.
- Work with project manager(s) to point out and ensure compliance with construction documents.
- Perform other duties as assigned.

Qualifications:

- Considerable experience related to the duties listed above, normally acquired through a 3-year diploma in Civil/Environmental Engineering Technology or equivalent field of study.

Resumes received after submission deadlines will be retained on file for six months and will be reviewed on an as-needed basis. We thank all applicants - only those selected for an interview will be contacted. Information collected will be used in accordance with Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. Accommodations are available for the recruitment process. Applicants need to make their needs known in advance.

- Minimum of two (2) years of relevant experience in engineering inspection, construction, or equivalent is required; Municipal experience is an asset;
- Registered with the Ontario Association of Certified Engineering Technicians and Technologists
- Knowledge in municipal surveying, general inspection and/or advanced sewer and watermain construction inspection is required; completion of relevant OGRA/MEA courses is an asset.
- Working knowledge of Ontario Traffic Manual Book 7, O.P.S.S. and O.P.S.D., Ministry of Environment (MOE) Stormwater Management Planning and Design Manual, MOE Design Guidelines for Drinking Water Systems, MOE Design Guidelines for Sewage Works, Occupational Health and Safety Act, Ontario Municipal Act, Planning Act;
- Minimum Class "G" driver's licence required; Driver's Abstract in good standing required to operate Corporation vehicles.
- A clean Criminal Record Check is required upon hire

Working Conditions:

- Combination of work in the field and office work for Payment Certificates and inspection logs.
- Must be physically fit and able to stand for long periods at a time.
- Exposure to typical construction hazards.

Pay Range: \$39.62 to \$48.14 per hour

Training and Development: Paid training and professional development opportunities are offered with this position.

Work hours:

This position offers a schedule of 40 hours per week, Monday to Friday to coincide with the schedules of Contractors. During May to November overtime may be required depending on construction activities in the Township.

Hybrid Work Opportunity: No

Location: Wilmot Administration Complex, Baden, Ontario

Qualified applicants are invited to [apply online](#).

We thank all applicants; however, only those selected for an interview will be contacted.

In accordance with [Municipal Freedom of Information and Protection of Privacy Act \(MFIPPA\)](#), personal information is collected under the authority of the Municipal Act and will only be used for candidate selection. Upon request, accommodations will be provided throughout the recruitment, hiring and employment process in accordance with the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#), and the Ontario Human Rights Code.

Resumes received after submission deadlines will be retained on file for six months and will be reviewed on an as-needed basis. We thank all applicants - only those selected for an interview will be contacted. Information collected will be used in accordance with Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. Accommodations are available for the recruitment process. Applicants need to make their needs known in advance.