

BUILD A CITY. BUILD A FUTURE.



Finance Business Manager

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey*

SCOPE

Reporting to the Financial Reporting Manager, the Finance Business Manager supports the Financial Reporting team with leading the annual year-end external audit, preparation of consolidated financial statements and supporting optimization of the City's various financial processes, procedures and reporting requirements. Leading and successfully delivering projects and initiatives driven by ongoing reporting changes related to Canadian Public Sector Accounting Standards (PSAS), legislation, business operations, and internal controls will also be a key role of the Finance Business Manager.

The manager will analyze complex financial transactions and provide internal customer service, leadership and support related to general financial processes for the City. The manager will utilize exceptional communication and organization skills, a focus on continuous improvement, and a positive and practical approach to meeting objectives to establish the future direction of our corporate financial processes.

EMPLOYMENT STATUS

Exempt – Regular Full-Time

RESPONSIBILITIES

- Facilitate the annual external audit and act as the main point of contact for the external audit team. Manage external audit deliverables in a timely and efficient manner.
- Address complex accounting issues, draft memos to document analysis and decision-making and assist in the preparation of consolidated financial statements in accordance with PSAS.
- Develop and maintain processes and procedures ensuring that consolidated financial statements and related documents are presented in accordance with statutory requirements, applicable standards, processes and procedures.
- Supervise professional and clerical staff during throughout the completion of value-added enhancement projects.
- Preparation of the annual City and Library Statement of Financial Information (SOFI) in accordance with applicable legislation.
- Assist with the compilation and preparation of annual compliance reporting submissions.
- Exercise professional judgement and apply attention to detail in the application of PSAS, the Community Charter and other relevant legislation.
- Lead various projects and initiatives, including business process and internal control review and improvements.

QUALIFICATIONS

- Bachelor's degree in a related discipline from a recognized post-secondary institution
- Completion of the Canadian Professional Accountant (CPA) designation
- Minimum of 5 years of related experience
- Knowledge of municipal government financial reporting and UNIT4 ERP solution is an asset
- Strong technical accounting knowledge to address complex accounting issues
- Strong analytical skills, detail orientation, organization and critical thinking ability
- Exceptional communication skills and ability to maintain effective working relationships with management, staff, and the public

Additional Info

- M2 - \$104,807 - \$123,302

APPLY

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 5997.