



# BUILD A CITY. BUILD A FUTURE.



## COMMUNITY SERVICES ASSISTANT 1 BEFORE & AFTER SCHOOL CARE SENIOR LEADER

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey*

### SCOPE

Spend the school year creating positive recreation experiences for children 5-12 years old.

As part of the Community and Recreation Services Division, you'll be working in a fast-paced, creative environment focused on delivering active, safe programs for children to develop their skills, while meeting new friends. The City of Surrey is a HIGH FIVE® registered organization. We are committed to ensuring that every child in our programs has a positive recreation experience. Our licensed Before and After Care programs incorporate outdoor play, engaging activities, a fun atmosphere, and a great place for children to spend their time before and after the school day.

### RESPONSIBILITIES

We're looking for enthusiastic individuals who enjoy working with children 5-12yrs, and are:

- Flexible and able to quickly adapt to new environments and situations;
- Creative and passionate about play;
- Strong team players, focused on providing great customer service;
- Self-motivated and can take initiative with little supervision;
- Great communicators with the ability to work with people of all ages;
- Highly organized.

Community Services Assistant 1 (Junior Leaders) are responsible for providing Before and After Care participants with an active, safe and stimulating environment to develop social skills and general well-being. They are responsible for the licensing paperwork, communication with staff and supervisors, staff mentorship, and great customer service.

### QUALIFICATIONS

Before and after School Care is a Licensed program and the following are requirements of the position as per the [Community Care and Assisted Living Act – Child Care Licensing Regulation](#):

#### Responsible adults (29)

To qualify for employment in a community care facility as a responsible adult, a person must:

- Be at least 19 years of age;
- Be able to provide care and mature guidance to children;

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- Have completed a course, or a combination of courses, of at least 20 hours duration in child development, guidance, health and safety, or nutrition, and;
- Have relevant work experience.

Additionally, the **Community Services Assistant 1 (Junior Leader)** will have:

- Demonstrated effective leadership skills.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.
- Completed Grade 12
- High Five certification or an acceptable equivalent
- Current Emergency First Aid and CPR certificates

## OTHER INFORMATION

Hourly Rate: \$21.64

## APPLY

If you are interested in this opportunity please apply at [SurreyCareers.ca](http://SurreyCareers.ca) to Job ID 5988.

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