

DEPARTMENT:	Parks and Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	1-3	UNION:	CUPE, Local 387
HOURS OF WORK:	Various Hours 5-10 hours per week	SALARY:	\$27.20 to \$29.46 per hour + 12% in lieu of benefits and vacation

The City of New Westminster Parks & Recreation Department is recruiting for auxiliary recreation instructors to plan and lead a variety of programs including but not limited to: Cooking, Baking, Builders Lounge, Arts and Crafts, All about Girls, STEM (science, technology, engineering and mathematics) based programs for school-aged children.

Successful candidates will be enthusiastic and will have experience working with children and interest or experience in at least one of the above noted programs. Candidates interested in these opportunities must possess excellent leadership, organizational and customer service skills. Opportunity to instruct other programs may also be available based on experience.

Responsibilities:

- Provide guidance and general leadership according to the nature and requirements of the program
- Assist in planning assigned recreational programs and provide instruction in the activities
- Promote interest and enthusiasm in recreation programs and ensure safe and proper use of equipment and the facilities
- Perform related work as required

Requirements Include:

- Standard First Aid;
- CPR C Certificate;
- Minimum of 1 year experience instructing classes;
- Excellent communication and listening skills;
- Works well with children;
- The ability to motivate others to help achieve their goals;
- Strong interpersonal skills with the necessary experience and training;
- The successful candidate will be required to pass and maintain a criminal record check.

Please note that these positions are for Fall programs starting in September 2024, but earlier opportunities may also be available. In your application, please include your availability for Fall (September to December) and note any programs you would be interested in instructing. If you have experience with other recreation programs for school-aged children we also encourage you to include other program ideas in your application.

Applications will be reviewed upon submission and shortlisted candidates may be interviewed prior to the posting closing date. **Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by June 28, 2024.**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

This position is only open to those legally entitled to work in Canada.