

## Job Search

### Recreationist (Permanent, Part-Time)

350 Burwell Rd, St Thomas, ON N5P 4J3, Canada Req #931

Date Posted: June 11, 2024

#### Welcome to Valleyview Home

Valleyview is a 136-bed long term care facility, owned and operated by the City of St. Thomas. We are located in St. Thomas, Ontario and have been welcoming residents since 1969. Valleyview is committed to enhancing our residents' physical, emotional, spiritual and psychological well-being in a home like atmosphere that promotes friendship, vitality and enjoyment. Our continuous pursuit of this philosophy is reflected in our four core values: Respect, Independence, Community & Teamwork.



The Corporation of the City of St. Thomas -  
Valleyview Home has a position for a:

#### **RECREATIONIST** (Permanent, Part-Time)

Job Posting #931-06-24

#### **POSITION SUMMARY:**

This UNIFOR position is responsible to provide meaningful and innovative recreation programs that meet the diverse social, physical, spiritual, cognitive, and emotional needs of the residents under the supervision of the Recreation Supervisor. Core functions include development of a diverse activity calendar or programming, ongoing evaluation/assessment of programs and daily documentation of attendance.

#### **MAJOR TASKS:**

- Develops a diverse calendar of programming which provides a range of large, small group and 1:1 program opportunities, as well as a balance of social, physical, cognitive, emotional and spiritual programs.
- Plans and leads meaningful recreational programs which are reflective of the needs of the residents.
- Coordinates and schedules special guests/entertainment groups, etc. under the direction of the Recreation Supervisor.
- Participates in Special Events/Functions as directed by the Recreation Supervisor.
- Participates in an interdisciplinary, collaborative approach to Resident Care based on goals jointly determined by the resident/family and care giving team ensuring the security and protection of the resident.
- Provides assistance to the Nursing Staff when required for the care and attention to the personal needs of the residents.
- Maintains resident records and completes all necessary assessments and documentation as required.
- Participates in Multi-Disciplinary Care Conferences as directed by Recreation Supervisor.
- Participates in In-Service Programs, Educational Workshops and Conferences approved by the Recreation Supervisor.
- Maintains effective relationships with families of residents of the Home and the general public as a whole in the performance of duties.



- Ensures the security and protection of the residents of the Home in the performance of duties as delegated by the Recreation Supervisor.
- Participates to ensure compliance with Fire and Safety Regulations. Attains proficiency in fire alarm and fire evacuation procedures. Ensures competency in the use of fire extinguishing equipment and other procedures designed to ensure the security and protection of residents.
- Works in conjunction with other members of the care giving team. Maintains a healthy working environment with staff within the Home.
- Follows rules and regulations set out by the Alcohol and Gaming Commission of Ontario regarding the liquor licence for social events.
- Implements measures to minimize aggressive behaviour as per Resident Care Plan.
- Works with the Volunteer Coordinator with respect to Volunteer Participation in programs.

This position must take responsibility for personal health and safety insofar as he or she is able under the Occupational Health and Safety Act and its Regulations. A worker must:

- Work in compliance with the provisions of the Act, the regulations and City policies.
- Must use or wear the equipment, protective devices or clothing that the City requires to be used or worn.
- Report to his or her supervisor the absence of or defect in any equipment or protective device of which the worker is aware and which may endanger himself, herself or another worker.
- Report to his or her supervisor any contravention of the Act, the regulations or the existence of any hazard of which he or she knows.

This position shall not:

- Remove or make ineffective any protective device required by regulations or by the City, without providing an adequate temporary protective device and when the need for removing or making ineffective the protective device has ceased, the protective device shall be replaced immediately.
- Use or operate any equipment, machine, device or thing or work in a manner that may endanger himself, herself, or any other worker.
- Engage in any prank, contest, feat of strength, unnecessary running or rough and boisterous conduct.

Performs other related duties as assigned by Recreation Supervisor.

#### **QUALIFICATIONS:**

- A degree or diploma in Therapeutic Recreation, Recreation and Leisure Studies, Kinesiology or other related field
- One (1) to three (3) years experience with activity planning, preferably in a Long Term Care Home.
- Excellent computer skills and a valid driver's license (Class F Preferred).
- Experience with Activity Pro, PointClickCare, RAI/MDS and Smart Serve will be considered an asset.
- Must have knowledge and demonstrated skills in Activity Planning, Customer Service, Communication, Team Work and Self Management.

#### **CONDITIONS OF EMPLOYMENT:**

- Must be able to work day shifts, afternoon shifts, statutory holidays as well as weekends. Must be able to work in all Resident Home Areas as assigned by the Recreation Supervisor. Must be willing to be transferred to another Home Area as the demands of the Home requires.
- Successful completion of a police record check with vulnerable sector clearance.
- Satisfactory TB documentation.

#### **COVID-19 INFORMATION:**

As per policy ADM IN\_16-65, all staff are required to be fully vaccinated against COVID-19 or provide proof of a medical contraindication or exemption. Must meet all applicable provincial directives with respect to immunization/testing.

**Remuneration Range:** \$27.56 - \$28.43 per hour (2024 rate).

**Applications must be received on or before Tuesday June 25, 2024 at 11:59 p.m.**

#### **HOW TO APPLY:**



Go to [www.stthomas.ca](http://www.stthomas.ca) – Employment, Employment Opportunities. Go to Posting Title. Click the 'Apply Now' button. You will need to create a Login.

Please **IMPORT** and **UPLOAD** your **COVER LETTER AND RESUME** individually (i.e. pdf, word).

**ENSURE YOU HAVE ATTACHED ALL YOUR DOCUMENTS PRIOR TO SUBMITTING YOUR APPLICATION.**

Note: You will be required to answer Qualification questions during the application process.

When your application has been received through Dayforce, you will receive an email from notify@dayforce.com stating "Congratulations, your application has been successfully submitted."

All prospective employees, volunteers and students will be required to provide an acceptable "Criminal Record Search" as a condition of employment and prior to commencing employment.

Although we appreciate all applications received, only those selected for an interview will be contacted.

Personal information for this position is collected under the authority of the Municipal Act, R.S.O. 2001, as amended.

The City of St. Thomas is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. Questions may be directed to the Human Resources Department at 519-631-1680 ext. 4148.

### Other details

Pay Type Hourly

Apply Now

