



## The Corporation of the City of Brantford Engineering Services

requires

### Project Specialist – Growth

**Job ID# 2059**

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Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment (within 200 km of the City of Brantford boundary). The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Senior Project Manager - Growth, the Project Specialist - Growth is responsible to manage a variety of small to medium multi-disciplined capital projects from budget estimates, planning, procurement, design through to construction. The Project Specialist - Growth facilitates the project management of capital projects, primarily in linear municipal infrastructure projects including transportation and growth-related projects within a diverse team of professionals. Duties include but are not limited to:

- Strong project management skills in collaboration with proven leadership skills in delivering the capital works projects in linear municipal infrastructure and growth within a team environment.
- Strong technical knowledge in the planning and design of projects of municipal infrastructure and related functions.
- Proven problem solving and decision-making skills with strong engineering principals when providing engineering advice and recommendations.
- Develop and monitor project schedules, financials and negotiate project changes and claims while maintaining the quality and schedule of the project.
- A strong awareness of municipal government and of pertinent legislation, standards, regulations and policies within local, provincial and federal governments.
- Liaise with governing and approval agencies, stakeholders, developers, consultants, contractors, internal staff and external agencies.
- Other duties as assigned.

### QUALIFICATIONS

- Possess a three (3) year community college diploma as a Civil Engineering Technologist or equivalent education.
- A minimum of three (3) years of relevant experience within the design and project management of linear municipal infrastructure.
- Working knowledge and practical experience of municipal engineering design and associated engineering standards and procedures.
- Membership in OACETT as a Certified Engineering Technologist (CET) is required.

- Project Management Professional (PMP) designation would be considered an asset.
- Excellent verbal, written and interpersonal skills within an effective team environment is essential.
- Excellent analytical, research, organizational and problem-solving skills and the ability to work independently is required.
- Extensive knowledge in municipal linear trail, road, sanitary, storm and water design including pertinent legislation, policies, bylaws within federal, provincial and municipal government.
- Possess strong computer skills including knowledge of Microsoft Office Suite, MS Project, GIS and AutoCAD.
- Possess a valid Class G driver's license in good standing during the course of employment.

**WAGE/SALARY RANGE:** \$42.61 to \$45.33 per hour plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, July 18, 2024, at 4:30 p.m.**

**Information gathered relative to this position will only be used for candidate selection.**

**We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.**

**Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.**