



## The Township of Oro-Medonte requires a Chief Training Officer / Emergency Management Coordinator

The Township of Oro-Medonte is currently seeking an experienced fire professional, with the knowledge, skills, and abilities to fulfil the role of Chief Training Officer/Emergency Management Coordinator.

Be a crucial part of the team that makes a difference in the lives of over 23,000 residents and 2,500 businesses. Located less than an hour from the GTA, immerse yourself in Ontario's best outdoor recreation. If you love to ski and spend as much time as possible outdoors, Oro-Medonte is the place to be. We have two alpine/free style terrain ski facilities, a high performance nordic skiing/mountain biking facility, a Finnish spa, 9 golf courses, hundreds of kilometers of forested trails, 3 freshwater lakes for boating and fishing, and a thriving local arts & culture scene. A haven for foodies – you will find the Township offers local breweries, wineries, cideries, and bountiful farm to table experiences. Urban amenities such as hospitals, post-secondary education, and a strong employment base are a short drive from the Township. Live, work and play where others can only come to visit!

As a prospective member of our team, what we do is certainly important; but how we get things done is equally important. The Oro-Medonte team is welcoming, supportive, positive, flexible, and down to earth. We have a lot of fun doing great work! We are committed to excellence, learning, and professional and personal growth, with a fabulous workplace culture, and a true understanding of work/life balance, complemented by a supportive and understanding Council.

The Chief Training Officer/Emergency Management Coordinator is responsible for the development of lesson plans, safety plans, and Township wide training activities and co-ordination for Fire Department staff. The successful applicant shall be appointed as the Township's Community Emergency Management Coordinator (CEMC); developing and organizing training for the Emergency Control Group Members (ECG); preparation and submission of annual compliance documentation and maintenance of the Emergency Control Centre (EOC). In addition, the successful candidate shall develop, organize and monitor annual Firefighter recruitment programs including the evaluation and certification of all new Firefighter recruits. The Chief Training Officer/Management Coordinator shall provide management leadership to the Fire Training Officer and participate in an on-call schedule.

The successful applicant shall hold a post-secondary diploma combined with a minimum of five (5) years' progressive experience as a Senior Fire Officer and/or as a Training Officer. Current certification in NFPA 1041 – Fire Service Instructor 1 & 2, NFPA 1001 – Firefighter Level II including NFPA 472 - Hazmat Operations; NFPA 1021 – Standard for Fire Officer Professional Fire Officer Level 1 and NFPA 1521 – Standard for Fire Department Safety Officer and Basic Emergency Management (BEM) are required, Community Emergency Management Certification (CEMC) would be considered an asset. In addition, the requirement to hold and maintain certification in First Aid/CPR Level 'C', BLS & Oxygen Therapy along with a valid class DZ Driver's licence with a satisfactory driving record is mandatory. The successful applicant shall have a thorough and demonstrated knowledge of the principles of firefighting, fire suppression, apparatus and equipment and rescue operations. In addition, they must be "competent" within the meaning of the *Occupational Health & Safety Act* with a thorough knowledge and understanding of Health and Safety standards governing the Township, excellent communication, problem solving, interpersonal, leadership skills and supervisory experience are also required. The successful candidate must be able to provide a Vulnerable Sector Check and Firefighter Medical Report satisfactory to the Township as a condition of employment.

The successful applicant must have experience working within a Volunteer Fire Department. In addition, the successful candidate must hold and maintain a primary residence within thirty (30) kilometers the Township of Oro-Medonte boundaries.

This management position offers a salary commensurate with experience and education (2024 Salary range \$90,745 to \$110,302 under review), plus a competitive and attractive benefit package. Individuals having these qualifications are encouraged to **submit a resume and letter of application by 4:30 pm, Friday June 21<sup>st</sup>, 2024 via:**

**[Apply Now!](#)**

*We thank all applicants; however, only those considered for an interview will be contacted.*

The Township of Oro-Medonte is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of Oro-Medonte Human Resources Department if you require any accommodation to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of the candidate selection. Questions about this collection should be directed to the Director, Human Resources.