



## The Township of Oro-Medonte requires a POLICY/SPECIAL PROJECTS PLANNER

The Township of Oro-Medonte is a picturesque and progressive municipality on Lake Simcoe with a population of 21,500 and a land area of 61,000 hectares that includes a number of settlement areas that continue to grow and urbanize. Oro-Medonte provides residents and visitors alike with unparalleled year-round recreational opportunities, unspoiled natural and agricultural lands, and small-town charm with the convenience of being just a short drive to Barrie, Orillia, and the Greater Toronto Area. As one of Ontario's premier qualities of life communities, the Township of Oro-Medonte is committed to its strategic priorities including: Financial Sustainability, Community Engagement, Employment Lands, Community Safety, Well planned Development and Strengthening Operational Capacity.

The Township is currently seeking an experienced professional, with the knowledge, skills, and abilities to fill the full-time role of **Policy/Special Projects Planner**.

The Policy/Special Projects Planner is responsible for policy research and formulation on a broad range of development projects as well as identifying and implementing innovative approaches to address emerging issues and/or accelerate the successful delivery of priority projects, including priority land use-projects, priority development applications and strategic policy studies. The successful applicant will provide project management and coordination of all development processes of assigned development projects including all aspects of associated boards/committees, participating in pre-consultation meetings, conducting required site visits, and monitoring progress of projects targeting delivery of decisions and outcomes as required by the Township policy, By-laws, Provincial Legislation and Policies. In addition, the successful candidate will prepare detailed planning reports on policy and development matters, prepare and present planning evidence at Ontario Land Tribunal hearings, as required and assist with enforcement of Zoning By-laws and Site Plan Agreements.

The successful applicant must have knowledge of planning, acquired through a University Degree in Urban Planning, Environmental Studies or related discipline and a minimum of five (5) years of progressive responsible land use planning experience in a municipal environment. The successful applicant will also hold full membership in the Canadian Institute of Planners (CIP) and the Ontario Professional Planners Institute (OPPI) and have their Registered Professional Planners (RPP) designation. This position requires demonstrated attention to detail, strong analytical skills, and knowledge of computer software applications including GIS, AutoCAD, Statistical Database Management and MS Office Applications. In addition, the successful applicant will possess strong management and supervisory skills within a unionized environment, public relations, record keeping, problem solving, report writing, project/time management, analytical, communication skills, both oral and written and shall exhibit excellent interpersonal skills along with maintaining a thorough working knowledge of applicable Provincial Legislation and Policy.

The successful candidate must be able to provide a Criminal Reference Check satisfactory to the Township and is required to hold and maintain a valid class G license with a satisfactory driving record.

This management position offers a salary commensurate with experience and education (2024 Salary range \$90,745 to \$110,302), plus a competitive and attractive benefit package. Individuals having these qualifications are encouraged to **submit a resume and letter of application by 4:30 pm, Friday June 14, 2024, via the link below.**

**[Apply Now!](#)**

*We thank all applicants; however, only those considered for an interview will be contacted.*

The Township of Oro-Medonte is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of Oro-Medonte Human Resources Department if you require any accommodation to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of the candidate selection. Questions about this collection should be directed to the Director, Human Resources.