



## **Custodian**

Permanent, Part-Time – 30 hours per week

**Day, evening, and weekend shifts availability required**

\$21.47 - \$26.84 per hour

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our team's work to support community wellbeing and connection, making Leduc a place where people want to live, work and play.

### **Come work with us!**

- **Are you a person who embraces a dynamic, collaborative atmosphere?**
- **Do you love public service and making a positive difference in a community?**

### **What is the opportunity?**

Reporting to the Supervisor, Custodial Services is responsible for ensuring the cleanliness, maintenance, and overall appearance of a City of Leduc building. In addition, you will be responsible for providing friendly, courteous and professional services by assisting customers as required; this may include set up and take down of equipment during special events. The incumbent will have proven interpersonal skills, strong communication skills, be a highly motivated, well-organized individual that is very personable and enjoys working in a team. This position's schedule will fluctuate between weekday and weekend requirements with both daytime and evening shifts and may have occasional hours above regularly scheduled hours in response to service level and operational demands.

### **What will you do?**

- Understand and use the safety, emergency, and security procedures for the facility.
- Cleaning of Change Rooms.
- Cleaning of Washrooms
- Cleaning of Common Rooms
- Garbage & Recyclables Removal.
- Completion of custodial checklists
- Floor care and maintenance
- Operation of custodial cleaning equipment

### **What do you need to succeed?**

You are an ideal candidate if you have the following:

- A high school diploma or equivalent
- A minimum of 6 months related custodial experience; equivalencies may be considered
- Knowledge of proper cleaning procedures, use of cleaning agents and materials
- Knowledge of WHMIS and Occupational Health & Safety Standards is strongly desired
- Must be able to work flexible shifts, evenings and weekends

- Be self-motivated and have the ability to work both independently and in a team environment
- Possess computer skills in Microsoft Office applications

**MyRewards@COL**

- Competitive salary
- LAPP pension
- Comprehensive health, dental and wellness benefits, including a generous healthcare spending account
- Professional development opportunities
- Starting at 3 weeks' vacation per year
- Annual City of Leduc recreation pass, including access to free drop-in programs

Successful candidate must be willing to provide a current Criminal Record Check at own expense.

If this sounds like you, please apply through our website at [www.leduc.ca/careers](http://www.leduc.ca/careers)

Competition closes at **11:59 PM (MT) on July 3, 2024.**