



Applications Analyst

Permanent, full-time – 35 hours per week
\$86,966.88 - \$108,708.60 / annum

At the City of Leduc, our mission is People. Building. Community. We offer a collaborative and dynamic workplace where our values of Teamwork, Service, Respect, and Leadership guide our conduct and contribute to a healthy culture. If you would like to work as part of a progressive organization and enjoy a fast-paced environment, then this may be the opportunity for you.

Come work with us!

- Are you an applications specialist who embraces the future of work?
- Are you a strategic thinker who loves to engage and work with high-performing teams?
- Do you have a passion for public service and making a positive difference in the community?

What is the opportunity?

We are currently recruiting for a permanent, full-time Applications Analyst in our Enterprise Systems and Analytics department. The applications analyst plays a crucial role in collaborating with other departments, vendors, and the rest of the IT team to support applications and lead enhancement projects. These applications that the analyst supports play a critical role in daily operations in the City, so the availability of applications must be ensured. The ideal candidate will have a strong background in analyzing, designing, and implementing software applications, focusing on improving efficiency and effectiveness.

What will you do?

- Design, test, and implement software solutions to meet business needs.
- Provide support and maintain the application environment to ensure availability and stability.
- Support users with incident management, identify and resolve systems issues, and act as the first point of contact with vendors.
- Develop application road maps to ensure the sustainment of applications.
- Provide expert advice and collaborate with cross-functional teams to ensure successful solution delivery.
- Systems analysis of the effectiveness and efficiency of solutions & develop strategies for improvement.
- Assist in developing, reviewing, and maintaining organizational standards and templates to increase consistency and efficiency.
- Provide mentorship to junior team members.

What do you need to succeed?

You are an ideal candidate if you have the following:

- Post-Secondary education in Information Systems, Computer Science or related discipline, and equivalent years of experience
- Minimum of 3 – 5 years of proven experience implementing, managing and supporting corporate business applications or ERP systems
- Minimum 3 – 5 years of proven experience in administering web application servers such as Microsoft IIS.
- Minimum 3 - 5 years of proven experience in administering or using a relational database such as Microsoft SQL Server
- Minimum 3 - 5 years of proven experience in project management, processes, and tools
- Experience in business process optimization and the development of data integration and data interoperability
- The ability to develop Business Intelligence and Analytics platforms and/or products
- Strong technical and interpersonal skills.
- Strong organizational and communication skills.

Preferred:

- ITIL Foundations Certificate, PMP or PRINCE2 accreditation is considered an asset
- Experience with administering Municipal Asset management applications such as CityWorks and SeeClickFix is considered an asset
- Experience with administering Municipal Permitting applications such as CityView is considered an asset
- Experience administering Municipal Financial applications such as Workday and Diamond GP is considered an asset
- Experience administering Public Safety applications used for Fire Records Management or Computer Aided Dispatch is considered an asset
- Experience developing and administering SharePoint is considered an asset

MyRewards@COL

- Competitive salary
- LAPP pension
- Comprehensive health, dental and wellness benefits, including a generous healthcare spending account
- Professional development opportunities
- Flexible work arrangements, including a hybrid work environment and participation in an attractive Earned Day Off program
- Starting at 3 weeks' vacation per year

- Free parking
- Annual City of Leduc recreation pass, including access to free drop-in programs

Successful candidate must be willing to provide a current Criminal Records Check at own expense.

If this sounds like you, we want to hear from you! To apply, please visit our website at:

www.leduc.ca/careers

Competition will remain open until a suitable candidate is found. This competition may be used to fill future vacancies at the same or lower classification level. Due to the high volume of resumes received, we are not able to respond to individual phone calls. We thank all applicants for their interest; however, only those selected for interviews will be selected.