

DEPARTMENT:	Engineering	STATUS:	Auxiliary
NO. OF POSITIONS:	Two	UNION:	CUPE, Local 387
HOURS OF WORK:	Varies*	SALARY:	\$29.49 - \$34.62 per hour + 12% in lieu of benefits

The City of New Westminster's Engineering Department has exciting opportunities for Animal Care Attendants at the City's Animal Shelter. Duties include: feeding, handling and caring for impounded animals; reporting injuries and signs of illness; administering prescribed medications and providing routine treatments in accordance to veterinary instructions; transporting animals to and from the veterinarian clinic; cleaning and disinfecting kennels and cages; maintaining the dog yard; providing orientation and direction to volunteers; restocking items such as food, litter and chemicals; providing front counter customer service; screening and providing information to potential adopters; and performing some clerical and office support tasks.

If you have the following characteristics and qualifications, we want to hear from you:

- A positive, energetic "can-do" approach to work.
- Completion of Grade 12 that is supplemented by considerable experience in working with animals, or an equivalent combination of training and experience.
- Preference may be given to those candidates who have completed a Professional Dog Walker, Introduction to Animal Control and Animal Control Training certifications through Langara College or a similar course through an accredited institution.
- Considerable knowledge of the methods, practices and procedures for the care and feeding of impounded animals.
- Thorough knowledge of the policies, rules and regulations governing animal care work.
- Sound knowledge of medications and routine medical treatments for injured or ill animals.
- Working knowledge of basic computer programs, such as Microsoft Office Suite (Outlook, Word, Excel), Google Chrome, etc.
- Ability to understand and carry out tasks according to oral instructions and to work with minimal supervision.
- Ability to effectively deal with a variety of species of animals, including large and sometimes aggressive animals.
- Ability to complete work related forms and reports.
- Ability to provide excellent customer service to the public.
- Ability to lift, carry and transport heavy animals and bulky objects, such as bags of feed and hoses.
- Valid Class 5 BC Driver's License (asset).
- Must be able to successfully pass and maintain a clear criminal/police record check.

****This position is on call and no hours are guaranteed. The ideal candidate has the flexibility to work a variety of shifts (days, evenings, weekends and statutory holidays).***

Apply by sending your **cover letter and resume in one document** at www.newwestcity.ca/employment. By **June 11 2024**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.