



## **Senior Engineering Technologist (Development)**

The Town of Bradford West Gwillimbury offers a return to small town charm while being one of the country's fastest growing communities. We are a vibrant, thriving community that possess a sense of pride and where community spirit prevails. Our town is committed to being a complete and healthy community where there are opportunities for everyone to contribute and to benefit. We are looking for a motivated professional to support the operations of the Development division.

Reporting to the Manager of Development Engineering, this position will oversee development construction activated and site alteration works.

### **Duties and responsibilities:**

- Manages project files, coordinates preconstruction meetings and monthly development meetings and acts as the contact person for the development community related to administrative matters for construction.
- Attends site meetings on behalf of the Development Division and provides direction to developers and consultants on in field matters arising from the meetings.
- Monitors activities relating to fill, site alteration, drainage and grading complaints.
- Work closely with Development Engineering staff, other service areas and the Town's engineering consultants to ensure compliance with the Towns' Design Criteria Manual and other design guidance documents and industry standards.
- Reviews and makes recommendations to the Manager on the appropriateness of security reduction requests from developers. Prepares the tracking documents, reduction requests and support documents for approval by the manager.
- Prepare reports and provide assistance to the Manager, Development Engineering in the preparation of development agreements, requests for proposals and other legal engineering documents.
- Assist the service area in addressing resident/community group issues.

### **Key Competencies and Qualifications:**

- Diploma in Civil Engineering Technology or related.
- Preference given to those eligible for the CET designation.
- Minimum of five years' experience, preferably in municipal services engineering.
- Working knowledge of Ontario Provincial Standards Specifications; Ontario Provincial Standard Drawings; ASTM, AWWA, CSA; Ministry of Transportation Design Manuals / Construction Manual; Ontario Traffic Manual and the OHSA.
- Advanced knowledge of construction practices and methods, including the ability to interpret engineering drawings and documents.
- Excellent interpersonal, project/time/records management, organizational, analytical, research, communication, presentation and problem-solving skills.
- Demonstrated proficiency with information technology including GIS and Bluebeam.
- A valid Ontario class G driver's license in good standing.
- Ability to provide a satisfactory Criminal Record and Judicial Matters Check upon hire.

The position offers a salary range of \$83,328 to \$104,160 (2024 rates) based on a 40 hour work week, plus a competitive benefit package and the option for flexible work arrangements.

To explore these challenging opportunities further, we invite qualified applicants to visit the [current opportunities](#) section of the Towns career site. Closing date for this position is June 7, 2024.

***We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.***

***The Town of Bradford West Gwillimbury is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as LGBTQ2S+.***

***The Town of Bradford West Gwillimbury is committed to providing accommodations based on any human rights protected grounds and in accordance with the AODA, throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.***