

Building Official (Level I or II) Permanent Full-time (35 hours per week)

Are you naturally collaborative, service-oriented and community-focused? Do you want to make a difference in your community and be part of an organization that has a direct impact on the quality of life of residents in the Comox Valley? At the Comox Valley Regional District (CVRD) we are committed to fostering a respectful, inclusive, equitable and diverse workplace which is representative of the community we serve. Our core values- **collaboration, service, accountability** and **sustainability** help guide us in everything we do. If you share our commitment and values, please consider applying with us.

In addition to the Comox Valley being an attractive geographic location to live and play, rich in rural agriculture, vibrant urban development, meandering coastline and dramatic mountains, working at the CVRD provides work/life balance through flexible work options, competitive salary and wages, employer-paid benefits package, and municipal pension plan. At the CVRD we value continual learning and growth and support employees' development through technical, professional, and leadership training.

Working with the CVRD is a plus for everyone. To learn more, visit our website at www.comoxvalleyrd.ca/about/careers/work-cvrd

We are accepting applications for a permanent full-time Building Official Level I or II to join our team. Reporting to the Manager of Building Inspection Services, the primary responsibilities of this role include:

- Inspecting building projects and buildings for which a permit has been issued to determine compliance to the building bylaw, the building code, and other enactments respecting safety.
- Discussing construction matters with owners, designers, and contractors, and advising of deficiencies. Ensuring deficiencies are corrected and where required, determining appropriate enforcement actions including issuing stop work orders.
- Reviewing documents including plans, drawings, certificates, and reports received from customers, lawyers, engineers, and other building industry professionals to ensure compliance to the building bylaw, the building code, and other enactments respecting safety.
- Keeping accurate manual and electronic records of inspections, deficiencies, and enforcement actions, and preparing related reports as required.
- Assisting customers at the building inspection counter and responding to telephone enquiries; explaining bylaws, policies and procedures and responding to complaints about building, permit, and inspection issues.

Our ideal candidate is:

- A strong communicator with the ability to exercise sound judgement and resolve conflict when required;
- Safety-conscious with a demonstrated commitment to safe work practices;
- Detail oriented with the ability to keep accurate and complete records;
- Educated in Building Construction Technology at the post-secondary level (diploma or equivalent, such as Trades certification in Carpentry);
- Experienced in the building construction industry with over five and up to six years of directly related experience including knowledge of the BC Building Code, building bylaws, standard practices, methods, materials, tools and equipment.
- **For Level I:**
 - Certified with BOABC (Level 1) or eligible for certification within six months of hire with a Valid BC Class 5 Driver's license
 - Certified with POABC Plumbing (Level 1) (preferred)
 - Bylaw Enforcement course – (Level 1) (preferred)
 - Certificates in TECA Ventilation Guidelines, AWWA Cross Connection Control, or WETBC Code Compliance (Preferred)
- **For Level II:**
 - Certified with BOABC (Level 2) and POABC Plumbing (Level 1) or eligible for certification within six months of hire with a Valid BC Class 5 Driver's license
 - Bylaw Enforcement Course (Level 1) (Preferred)
 - TECA Ventilation, AWWA Cross Connection Control, WETBC Code Compliance (Preferred)

Successful candidates will be required to consent to a Canadian Criminal Record Check.

This is a CUPE Local 556 position. Building Official I current wage rate of \$41.10 per hour and Building Official II current wage rate of \$43.27.

To review the complete job descriptions and to apply go to www.comoxvalleyrd.ca/jobs.

The closing date for this position is June 28, 2024 at 3:00 pm. Applications for available positions with the CVRD must be received prior to the indicated closing date and time. We appreciate all applications; however, only short-listed candidates will be contacted. If your application is shortlisted, you will be contacted in a timely manner to arrange an interview. Virtual or in-person interviews are available.

The CVRD respectfully acknowledges the land on which it operates is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

The CVRD is committed to providing a safe, respectful and inclusive work environment. We celebrate diversity and welcome applications from all qualified candidates.