



... a great place to live, work & play

One of the sunniest regions in BC's Lower Mainland, Delta embraces three unique communities - Ladner, North Delta and Tsawwassen. The City of Delta is looking for dedicated individuals to join our team and share in our commitment to lead the way in public service excellence.

HARBOUR MASTER

LADNER HARBOUR

The Harbour Master is responsible for the day-to-day operation of the Ladner Harbour. Delta is seeking a highly motivated, organized, and reliable individual who works independently with high degree of integrity and professionalism.

Reporting to Delta's Lands Manager, the applicant brings a diverse skill set to fulfill administrative, maintenance, and security needs for the Ladner Harbour.

Responsibilities

- Entering into moorage contracts with commercial and recreational vessel owners, regularly following up as required to ensure insurance, agreements, and fees are current
- Completing daily inspections of the premises to ensure compliance with harbour rules and regulations including the boating facilities, washrooms, net sheds, parking lot, public wharf, and park lands
- Daily review of electricity usage by vessel owners
- Completing various maintenance, cleaning, and other care-taking duties as required
- Holds regular office hours from Tuesday to Saturday from 9 am to 5 pm
- Liaise with the Small Craft Harbour Branch and maintain connections with fellow Harbour Masters to inform best practices in operating a commercial and recreational harbour
- Identify areas for improvement and submit recommendations to the Lands Manager
- For larger or more specialized projects, obtain multiple quotes, coordinate and oversee the work of sub-contractors working on site

Skills and Competency Requirements

- Problem solving, critical thinking, and collaboration skills
- Effective organizational, planning, priority, and time management skills
- Excellent communication skills with the ability to communicate clearly and diplomatically, influence and deal effectively with conflict
- Ability to work standard and occasionally non-standard hours as required including extended hours, weekends, and holidays as per the position's requirements
- Ability to work in various types of weather conditions as the need arises
- Proficient computer skills with Microsoft 365 products (Word, Excel, Outlook)

Education, Experience, and Technical Knowledge

- Knowledge of navigation and maritime safety legislation and current best practices
- A minimum of five years of direct experience working in a marine management or operational environment
- Familiarity with relevant marine legislation and dealing with sunken, grounded or abandoned vessels and vessel pollution
- A Class 5 Driver's Licence with a clean driving record is required

Benefits

Averaging 40 hours per week, an annual salary of \$60,000 will be provided along with extended health and dental benefits. The Harbour Master will be required to live on site at the Ladner Harbour in a waterfront 1 bedroom apartment during their tenure (\$1,800 per month rental value, free of charge).

The Harbour Master will be hired on a one year temporary contract (subject to annual renewal).

Please apply on-line at www.delta.ca/employment by **June 14, 2024**, quoting competition number **#24-141 EX**. Note that interviews may occur throughout the posting period.

The City of Delta's Covid-19 Vaccination policy has been suspended, however, we reserve the right to reinstate it in response to changes in the public health landscape, including public health orders. We are committed to the protection, health, and safety of our employees and our community, and our Communicable Disease Plan and related protocols remain in place.

We thank all applicants for their interest; only those under consideration will be contacted.

Copies of relevant professional certificates, degrees, or tickets must be submitted with your application.

Preferred candidates will be required to submit a Police Information Check.

City of Delta
Attention: Human Resources
4500 Clarence Taylor Crescent, Delta, BC V4K 3E2
www.delta.ca/employment

www.delta.ca