

Landfill Clerk (Permanent, On-Call) - 1358

Close Date

June 11, 2024

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

An exciting opportunity exists for a Permanent, On-Call Landfill Clerk with the City of Kamloops! If you are looking for a flexible position that performs a variety of cashier and clerical work, this could be the position for you. The Landfill Clerks work out of the two City of Kamloops Landfill locations:

Kamloops Resource Recovery Center: 7:45 a.m. - 4:30 p.m.

Mission Flats Landfill: 8:15 a.m. - 5:00 p.m.

The successful candidate must have the following qualifications:

1. Completion of senior secondary school or its equivalent.
2. Proficient in basic Word and basic Excel, as demonstrated through testing (70% pass rate required).
3. Minimum four months' previous clerical, customer service, and cash handling experience.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. This position will receive 14% in lieu of all benefits, vacation, stat holidays, and health time. This is a CUPE local 900 position. More than one may be hired.

Please see the attached Letter of Understanding - Landfill Clerk.

Hourly Rate

\$30.772

Hours & Days of Work

On-Call

Hours per Week

Various

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

Career Opportunity



External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.

B.25 Landfill Clerk

LETTER OF UNDERSTANDING

BETWEEN: CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 900 (The Union)

AND: CITY OF KAMLOOPS (The Employer)

RE: LANDFILL CLERK

Inside Classification

The Landfill Clerk classification will be moved from the outside pay schedule to the inside pay schedule of the Collective Agreement (effective March 7, 2008).

Rate of Pay

The pay rate for the Landfill Clerk is established at Pay Grade 2 (inside), effective the date of the classification moving to the inside pay schedule (March 7, 2008).

Hours of Work

Shift 1 (35 hours/week): 8:15 am – 5:00 pm Monday to Thursday

Shift 2 (35 hours/week): 7:45 am – 4:30 pm Tuesday to Friday

Shift 3 (35 hours/week): 8:15 am – 5:00 pm Friday to Sunday
7:45 am – 4:30 pm Monday

8.75 hours per shift will be paid at straight time and all breaks "on the fly".

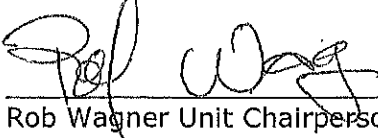
Changes to Hours of Work

Any changes to the above hours of work will be done in accordance with Article 13(c) Hours of Work.

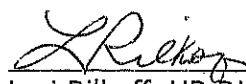
These are the only variances from the Collective Agreement; all other terms and conditions of the Collective Agreement apply.

Signed this 11th day of ^{Sept} August 2018.

FOR CUPE 900


Rob Wagner Unit Chairperson

FOR CITY OF KAMLOOPS


Lori Rilko, HR Director


Rajan Gill Unit Chairperson


Colleen Quigley, HR Manager