

# Employment Bulletin

(Intern/External)



North Battleford is located in west-central Saskatchewan. More than 15,000 people, who enjoy a cost of living that is one of the lowest in the country, rely on the daily services provided by the city's 250 full and part-time employees. Its relative size allows for a flexible municipal government that gets rid of the red tape for a fast, friendly business development. We are currently inviting applications for a:

## Building Maintenance I (Full-time)

The City of North Battleford has a Building Maintenance I position available in the Fleet and Building Maintenance Services. Reporting to the Building Maintenance Supervisor, the Building Maintenance I is part of a team responsible for the maintenance and repair of City-owned buildings and related building mechanical equipment and systems. The responsibilities include performing regular HVAC maintenance, building repairs, light plumbing work, carpentry, drywalling, painting, and monitoring of building control systems including arena refrigeration. The ***Building Maintenance I also participate in an on-call hour after-hour emergency response schedule and occasional overtime as required.***

### Qualifications

- Grade 12 High School Diploma or GED equivalent.
- Valid Saskatchewan Class 5 Drivers License
- Minimum of 1 year of demonstrated experience in the field of building maintenance and building systems.
- Fireman's Certificate for boiler operation is required or must be obtained within 18 months.
- Knowledge of general building mechanical operations and repair, regular building maintenance, and building control systems.
- Knowledge of arena refrigeration systems and air conditioning.
- Knowledge of painting, drywalling and mudding.
- Knowledge of general carpentry and basic electrical and plumbing skills.
- Ability to use basic computer software including Microsoft Office.
- Ability to multi-task, prioritize and manage conflicting demands.
- Commitment to respect diversity and treat others with respect in accordance with the City's Code of Conduct and Charter of Values.
- Provide a Criminal Record Check upon hire and enhanced RCMP security clearance is required and must be obtained within 12 months of employment.

Competition Number: BMN001

Rate of Pay: Year 1 \$25.58 Year 2 \$26.22 Year 3 \$26.88 (CUPE 2024)

Hours of Work: 8 hrs/day, 40 hrs/week; Monday to Friday

Posting Closing date: May 28, 2024 (Internal) June 4, 2024 (External)

### Contact Information

Interested candidates are invited to apply by submitting a detailed resume quoting job reference number to email:

[hr@cityofnb.ca](mailto:hr@cityofnb.ca)

City of North Battleford  
1291 101<sup>st</sup> Street  
P.O. Box 460  
North Battleford, SK S9A 2Y6

Telephone: 306 445-1700  
Fax: 306 445-0411

We thank all applicants for their interest; however only those selected for interviews will be contacted.

The City is an equal opportunity employer and values diversity in the workplace. If you require accommodation according to the Saskatchewan Human Rights Code, please let us know in order for us to ensure that you can participate fully and equally during the recruitment and selection process

[www.cityofnb.ca](http://www.cityofnb.ca)

