

# Corporate Plumber

## Why Guelph?

When you join the City of Guelph, you join a team of over 2000 employees who deliver services the community relies on every day. Together, we are bringing to life Guelph's vision of an inclusive, connected, and prosperous city where we look after each other and our environment. As a single tier municipality, we offer a variety of occupations and career specialties within our organization. Guided by the goals and objectives of the Future Guelph: Strategic Plan and committed to the Corporate Values of integrity, service, inclusion, wellness and learning, the candidate will aid in the achievement of the Community Vision for an inclusive, connected, prosperous city.

## What we offer

We offer competitive wages and comprehensive benefits to meet the needs of our diverse employees. Many of our positions offer:

- Paid vacation days, increasing with years of service
- Paid personal days;
- Defined benefit pension plan with OMERS, including 100-per-cent employer matching;
- Extended health and dental benefits, including Health Care Spending Account;
- Employee and Family Assistance Program;
- Parental leave top up program;
- Learning and development opportunities including tuition assistance
- Employee recognition programs.

## Position overview

Resumes are being accepted for the position of Licensed C of Q Plumber within the Facilities and Energy Management Department. Reporting to the Supervisor, Corporate Building Maintenance the successful candidate will be responsible for maintaining all City facilities. Guided by the goals and objectives of the City's Strategic Plan and committed to the Corporate Values of integrity, service, inclusion, wellness, and learning, the candidate will aid in the achievement of the Vision for an inclusive, connected, and prosperous city.

## Key duties and responsibilities

- Troubleshoot, maintain, and repair a diverse range of plumbing and mechanical devices including hot water heating systems, re-circulating pumps, storage tanks, and relevant electrical components in a corporate setting and at numerous site locations.
- Maintain discharge systems (vents, roof drains, and stacks)
- Service, repair, and perform preventive maintenance on designated equipment according to standard practice and department policy and procedure.
- Study and interpret blueprints to plan plumbing installations.
- Support annual inspections, service, and installation of backflow devices.

- Turn off or turn on water services regarding the above duties.
- Schedule, plan, and perform work efficiently and safely in conjunction with other City Staff, and contractors per the Occupational Health and Safety Act, Corporate policies and procedures, and others as required.
- Completes and maintains all daily legislative and non-legislative records as they pertain to the water distribution system and related work including the accurate preparation of required documentation (electronic or otherwise) and the completion of documents which may include numerical and textual information, timecards, logs, worksheets, and technical service reports, etc.
- Participate in the development and implementation of a preventative maintenance/life cycle program for all City buildings; coordinate and consolidate inputs to the overall program.
- Maintain, and update the City of Guelph asset management software. Input newly introduced assets and specifications and retire old assets.
- Maintain preventive/predictive maintenance programs for all City of Guelph vertical and non-vertical assets.
- Liaise with the City of Guelph plumbing inspector and other regulatory inspectors.
- Exercise good judgment when making decisions and recommendations that have an impact on operating and departmental costs.
- Other related duties as assigned.

## Qualifications and requirements

- Experience related to the duties listed above, normally acquired through the completion of a Grade 12 Diploma, plumbing apprenticeship program, 3-5 years of plumbing experience and 1-2 years experience in an ICI plumbing environment as a licensed plumber in good standing. Candidates with an equivalent combination of education and experience may be considered.
- A licensed certified plumber (306a trade certification).
- Backflow or Cross Connection Control Specialist Certificate obtained through an accredited educational institution is required.
- Experience in ICI (or greater than 1" plumbing) environments.
- A Gas Technician (G1, 2 or 3) certificate relating to Ontario Regulation 212 made under the Technical Standards and Safety Act, 2000, will be considered an asset.
- Must possess a valid Class G driver's license with a good driving record. Successful candidates will be required to provide a current driver's abstract before their start date to confirm their license is held in good standing and that it has not been suspended or revoked under the Highway Traffic Act (HTA) or Criminal Code of Canada in the last 5 years. The City of Guelph will take into consideration the number of demerit points and/or nature of the infractions to determine if they meet our requirements.
- Excellent knowledge of the plumbing code and plumbing principles.
- Knowledge and ability to work with small hand tools, torches (propane, oxy-acetylene, MAPP), and plumbing supplies including soldering/brazing and pipe-cutting practices and materials. Knowledge of welding techniques is an asset.
- Awareness of water distribution operations and Ministry of the Environment and Climate Change legislative and regulatory requirements.
- Knowledge of and ability to comply with corporate policies, procedures, and standards; industry standards (e.g., American Society of Heating, Refrigeration, and Air Conditioning Engineers); municipal by-laws; local utility standards; TSSA requirements; LEED standards;

and legislation and codes (e.g., fire, building, electrical, gas, plumbing, health, and safety). Ability to remain current and update status with trade/certification requirements.

- Knowledge of the Occupational Health and Safety Act and WHIMS.
- Excellent written and verbal communication skills with the ability to communicate with all levels of staff, contractors, stakeholders, and the public.
- Intermediate skills in Microsoft Office (Outlook, Word, and Excel) with the ability to use computers and other similar devices.
- Good organizational and documentation skills with the ability to manage multiple tasks for projects in a demanding work environment.
- Ability to work in physically demanding conditions including, digging, regularly lifting objects approximately 25kg in weight, climbing ladders, entering pits, and working in confined spaces.
- Excellent customer service and interpersonal skills with the ability to deal with internal and external contacts respectfully.
- Additional qualifications, abilities, and experience relative to the duties to be performed may be considered an asset when determining the award of this position.
- Ability to work effectively alone or within a team.

## Hours of work

40 Hours a week, 8:00 a.m. to 4:00 p.m., Monday through Friday. Stand-by or on-call duty is a requirement of this position.

## Pay/Salary

CUPE 241 Grade 7: \$35.65 per hour

## How to apply

Qualified applicants are invited to apply using our **online** application system by **Tuesday, June 11, 2024**. Please note all applicants must complete the online questionnaire specific to this position at the time they submit their resume and cover letter in order to be considered.

Please visit the job posting listed on our City of Guelph [careers page](#) and click on the "Apply for this job" button. Instructions will follow.

The City of Guelph is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive workplace where employees feel welcome, valued and engaged. Our employment policies strictly prohibit all forms of discrimination on any of the grounds in relevant laws. All employment practices are solely based on individual merit, qualifications, and organization's needs at the time. In keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, we are committed to working with and providing reasonable accommodation for qualified individuals in our job application procedures. If you need an accommodation in order to participate in the hiring process, you may contact us to make your needs known in advance.

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance; however, only those being considered for an interview will be contacted.