

City Treasurer Employment Opportunity

The City of Sarnia is currently seeking an experienced financial leader to serve as Treasurer and guide our finance department through ongoing efforts to modernize and transform service delivery. Our Treasurer will provide strategic direction and oversight to ensure the responsible and efficient administration of financial services while undertaking statutory duties under the Municipal Act.

Job title: City Treasurer

Salary: \$132,623.40 to \$167,876.80 (2023 rates)

About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the community boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked the most affordable medium-sized city in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County.

The City's Finance Department, under the umbrella of the Corporate Services Division is committed to service excellence, accountability and efficiency, with an ongoing focus on proactive transformation and service delivery.

The Role

The City Treasurer fills a variety of statutory duties under the Municipal Act and is an integral part of the City's Senior Management Team, providing the strategy and vision for the management and administration of City finances.

Reporting to the General Manager of Corporate Services, our Treasurer oversees the City's annual budget, accounting, tax, payroll and internal control functions.

The Candidate

We're seeking an inclusive and transformational leader with a passion for innovation, modernization and public service. The role is an opportunity for you to contribute your vision and make a lasting impact on the department and organization. Your strategic vision, innovative mindset, and inclusive leadership

will be instrumental in guiding a department that serves as a cornerstone of trust and fiscal responsibility in our community.

We're seeking a candidate who can deliver:

- Strategic leadership, developing and implementing strategies to align the department with the City's long-term goals
- Modernization and transformation, driving ongoing efforts to upgrade and modernize financial systems and processes
- Budget management, guiding the preparation and administration of the annual operating and capital budgets
- Policy and compliance, ensuring compliance with all applicable municipal, provincial and federal regulations and policies while promoting best practices
- Collaboration, fostering strong relationships with the City Council, other departments, and internal stakeholders
- Team development, leading a high-performing team by mentoring staff, promoting professional growth, and fostering a culture of continuous improvement

Qualifications

Our Treasurer will need to hold:

- A degree in Business Administration, Accounting or equivalent related field
- A Chartered Professional Accountant (CPA) designation
- A minimum of ten years of related experience in a senior municipal capacity

Why Work With Us

The role offers a unique opportunity for you to contribute to the future financial health of the organization and the community, utilizing your own vision in an innovative, team-driven environment.

The City offers competitive salaries alongside extended health, dental and travel benefits, life insurance coverage, access to our Employee & Family Assistance Plan (EFAP), and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan.

We're an organization focussed on the health and well-being of our employees, including a priority on work-life balance delivered through a unique earned-day-off package in addition to vacation time offerings.

Apply

If you're interested in contributing your vision and leadership to innovative administration of municipal finances, please email your application to hr@sarnia.ca with the subject line '2023-33 - City Treasurer' by June 3, 2024.

We look forward to welcoming you to our team!

We are an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to the City Clerk, 255 Christina St. N., Sarnia, ON N7T 7N2, 519-332-0330 ext. 3366.