



A great place to work starts with you!

With a population of 32,097, Parkland County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated on the west outskirts of Edmonton, just 20 minutes from downtown, and stretching over 2438 sq. km. of picturesque landscapes.

Now Hiring: Manager, Fleet & Facilities (Competition #24-45)

Parkland County has an opportunity for a *permanent, full-time* Manager, Fleet & Facilities position in the Public Works department. Reporting to the Director, Public Works, the Manager, Fleet & Facilities is responsible for the overall operation and maintenance of fleet and facilities for Parkland County. This position provides leadership and supervision to direct and indirect reports, prepares, and manages capital and operating budgets, and lifecycle plans for mobile equipment and facilities, reviews and updates vehicle and equipment rates, and oversees the acquisition and disposal of fleet vehicles and equipment following the life cycle plans and budget.

The ideal candidate for this position will have the following:

- Post-secondary diploma or degree in Business, Operations Management, Facilities Management or equivalent.
- A minimum of 5-7 (five to seven) years of experience of Fleet and Facilities Maintenance and Operations.
- Proven experience leading teams; providing coaching, guidance, and conducting performance management activities.
- Strong interpersonal, customer service and communication skills.
- Computer experience with Word, Excel, Fleet and/or Facility asset management or maintenance management.
- Valid Class 5 Driver's License. Upon hire, a satisfactory current Driver's Abstract must be provided.

The total rewards package for this position includes:

A starting annual salary of \$109,500 to \$136,900 based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, additional five (5) paid days off for Management days in lieu of overtime, flexible work arrangements allowing remote work options (based on position's needs), and personal days are offered. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a mental health committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete Total Rewards Package for this position!

Additional Information

Interested Candidates are Invited to Apply Online at careers.parklandcounty.com by Thursday, May 30, 2024 at 4:00 p.m.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com

