



PEACE RIVER
REGIONAL DISTRICT

Join the PRRD Team!

Come work with the Peace River Regional District team in the mighty Peace Region of northeastern BC – world renowned for our friendly people, spectacular outdoor recreation and linkages to the Yukon and Alaska.

The Peace River Regional District includes four electoral areas and seven member municipalities, with a total population of approximately 60,000, covering a vast 120,000 square kilometer area.

Posting Date

May 13, 2024

Application Deadline

May 27, 2024, at 4:00 pm

Application Information

Visit prrd.bc.ca/employment to view the **job description** for a full list of qualifications and to find out the status of this posting and other employment opportunities with the PRRD.

Apply in confidence by providing a cover letter noting the position being applied for, a resume, and three supervisory references to:

Peace River Regional District

Human Resources

hrprrd@prrd.bc.ca

P. 250-784-3235

F. 250-784-3220

Emergency Management Coordinator

Full Time, Permanent Position

Position Overview

Reporting to the General Manager of Community Services or designate, the Emergency Management Coordinator will be responsible for managing many of the PRRD's risk and emergency management programs and supporting emergency responses. The focus of the position is on supporting legislation, or creating policy and framework initiatives, managing projects, and leading key programs including the response planning, training & exercise, and action programs.

Qualifications

The ideal candidate will have:

- A certificate or diploma from a recognized post-secondary institution in emergency management or a related discipline that includes courses in emergency preparedness such as risk assessment and emergency management.
- A minimum of 3 years' directly related experience.
- Experience as an emergency management professional in a local government organization is preferred.
- Experience delivering Emergency Support Services
- Emergency Operations Center training and experience is an asset.
- Experience working within first responder organizations is an asset.
- Experience and knowledge of provincial, and local government legislation and applicable legal principles as well as Statutes and Regulations related to the role, including the BC Emergency & Disaster Management Act is essential.
- Experience in FireSmart is an asset.


Additional Information

The hours of work are Monday to Friday, from 8:30 am – 4:30 pm, with one hour for lunch.

The after-probation rate of pay for this union position is \$38.71/hr, plus benefits.

We thank all candidates for their interest, however, only those selected for interviews will be contacted.

www.prrd.bc.ca

 Peace River Regional
District Official Page | Facebook

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