



**COMMUNITY PROGRAM INSTRUCTOR**  
Casual  
Internal/External Posting No. 2024-31

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Department:	Community Services
Internal Posting Date:	April 26, 2024
Internal Closing Date:	May 9, 2024
External Posting Date:	May 10, 2024
External Closing Date:	May 26, 2024
Hourly Rate:	\$21.43 after probation
Hours of Work:	Casual, On-Call
Competition No.:	2024-31

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The City of Dawson Creek is seeking to hire part-time Community Program Instructors to assist with the delivery of community recreation programs. Under the direction of the Community Culture & Recreation Manager, Community Program Supervisor or designate, the Community Program Instructor oversees recreation activities, including gym monitoring and instructs drop-in programs, sports programs, and camps.

The instructor will operate with minimal supervision, may occasionally develop lessons plans or lead other staff. Working hours are scheduled from Saturday to Friday, evenings, and weekends, apart from non-instructional days, school breaks, and statutory holidays.

**Requirements:**

- Must have a minimum of a valid Class 7 Driver's License and means of transportation,
- OFA Level 1 (or equivalent) with CPR C and AED Certification and,
- Satisfactory Criminal Record/Vulnerable Sector Check through the RCMP.

The ideal candidate possesses the capacity to perform all duties in a safe manner while fostering positive relationships with both the public and fellow staff. Please include copies of any relevant certification with your application.

Candidates should submit a résumé by emailing a pdf to [resumes@dawsoncreek.ca](mailto:resumes@dawsoncreek.ca), **with the job posting name and number in the subject line, no later than 11:59 pm on the closing date referenced above.** The City thanks all applicants for their interest; however, only those selected for an interview will be contacted.

*The City of Dawson Creek is committed to accommodating persons with disabilities whenever reasonably possible during the selection and employment process. You must be legally entitled to work for any employer in Canada to be eligible for this position. By applying for this position, you are giving permission for the City to contact your previous employers and references.*