



## The Corporation of the County of Wellington Employment Opportunities

Wellington County consistently ranks as one of the safest communities in Canada and is home to vibrant economies, active and inclusive communities, and beautiful landscapes.

We are committed to building and maintaining a respectful, inclusive and equitable workplace that is representative of the community we proudly serve. The County is looking for individuals who are committed to public service, enjoy collaborating with others and share the County's values. We value applicants with a diverse range of skills, experiences, and competencies, and are looking forward to welcoming new members to our talented team.

The County offers a generous compensation, benefits and pension package. We also offer ongoing career and development opportunities to our employees, with a commitment to health and well-being.

### **SharePoint and Database Analyst, Full Time Regular - #1152**

**Office of the CAO – Clerk's Office, 21 Douglas Street, Guelph**

This role involves managing and enhancing the core business functions through SQL databases support and SharePoint Online support. SharePoint and Database Analyst oversees and ensures that the applications run smoothly by offering excellent user support, looking after database health, managing SharePoint sites, and working closely with the Information Management Team to maintain and improve enterprise records management. This position offers a comprehensive benefit package and a salary range of \$85,176.00 - \$99,645.00 on the Non-Union Compensation Grid based on a 35-hour work week: regular schedule is Monday to Friday, 8:30 am - 4:00 pm onsite/in-person; flexibility of hours may be required. Posting closes on June 14.

**Visit our website at [careers.wellington.ca](https://careers.wellington.ca) for position details including minimum qualifications, and to apply.**

Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used only to evaluate the suitability of applicants for employment.

The County of Wellington is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diverse communities we proudly serve. Accommodation for disabilities is available for all parts of the recruitment process. Applicants must make their needs known in advance. Alternate formats available upon request.

**Human Resources Department, County of Wellington Administration Centre  
74 Woolwich Street, Guelph ON N1H 3T9**